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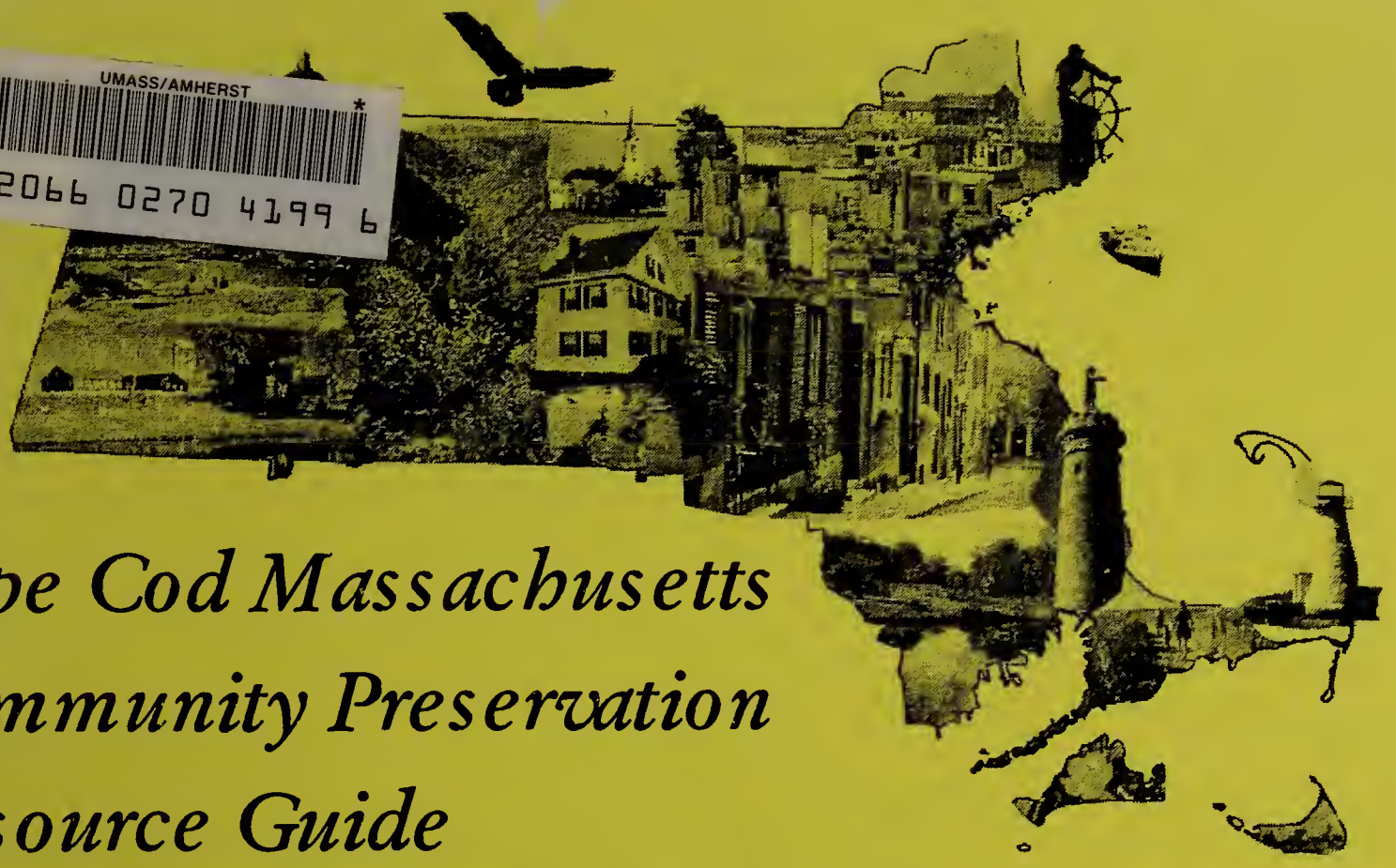

Cape Cod Massachusetts Community Preservation Resource Guide

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Community Preservation

Massachusetts is known around the world for its pedestrian-friendly cities, visually attractive historic downtowns and quaint New England villages. These vital community centers are characterized by dense settlement, narrow streets, public parks and mixed uses that allow citizens to live within easy strolling distance of shops, restaurants, commercial services and places of work. These communities have typically blended well with a healthy, natural environment and have provided a high quality of life.

Recognizing the importance of protecting the unique character of Massachusetts, the Executive Office of Environmental Affairs (EOEA) launched the Community Preservation Initiative in January 1999. Community Preservation is an organizing principle aimed at preserving and enhancing the quality of life in Massachusetts community by community, watershed by watershed. Community Preservation provides the opportunity to link Massachusetts' traditional land use patterns with economic prosperity and environmental protection to secure the future of the Commonwealth.

The Problem: "Sprawl" Development, A Threat to Our Communities

On the local level, Community Preservation is about maintaining the quality of life in our municipalities by empowering cities and towns to preserve what is important to their individual character. And because no community exists in isolation, the Community Preservation approach can be used inter-municipally to plan for growth while preserving a region's most important assets.

The Community Preservation effort is also about recognizing the potential negative effects of sprawl development. Unplanned growth results in a decentralized and incoherent pattern of development -- often referred to as "sprawl" -- that consumes large amounts of open space, overburdens existing infrastructure and resources and damages our environment. Between 1950 and 1990, the population of Massachusetts grew by 28% while the amount of developed land grew by 188%. Sprawl development often results in the abandonment of our historic urban and village centers accompanied by the needless consumption of land for poorly planned development in our growing suburbs and rural communities. Unfortunately, the negative impacts of sprawl development on our communities are alarming and often irreversible, including:

- the destruction of important wildlife habitat,
- increases in traffic and air pollution,
- water supply degradation due to polluted runoff from paved surfaces and disturbed soils
- water shortages in our rivers, streams, ponds and aquifers as groundwater recharge areas are developed, and
- an increase in local taxes to pay for greater infrastructure such as sewer lines and school buildings.

Clearly, sprawl is a direct threat to the quality of our water and air, the beauty of our landscape and the character of our communities. It also jeopardizes our long-term economic well-being by squandering natural resources needed to support economic development while increasing the cost of infrastructure and community services. As housing tracts and strip malls replace open spaces and critical wildlife habitats, resource-based industries, such as farming, forestry, fishing, tourism and recreation also suffer. Ironically, as the impacts of sprawl development accumulate, communities may begin to react negatively to growth proposals and foster "anti-growth" sentiments in which innovative, appropriately sited and economically beneficial development projects are spurned or discouraged.

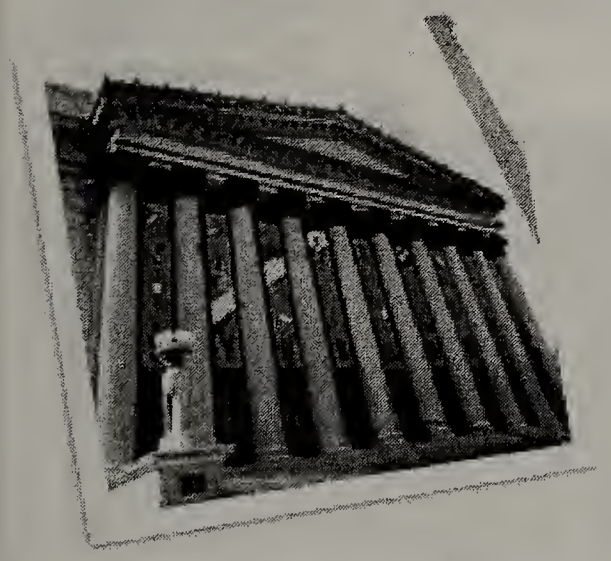
Community Education and Empowerment

Most communities desire economic development, but are concerned that the financial, environmental and social costs of sprawl will outweigh the benefits of growth. With careful planning, however, economic growth can flourish while preserving the character of our communities. In this regard, Community Preservation is not a "no growth" policy but one that promotes pro-active and careful community decision making to direct future development to the most suitable locations. The goal of Community Preservation is to empower communities to develop a unique vision and plan for a future that compliments rather than conflicts with their environment, history, culture and quality of life.

As comprehensive planning involves a variety of issues and cannot be isolated to environmental issues alone, EOEA has partnered with the Department of Housing and Community Development (DHCD), the Department of Economic Development (DED), and the Executive Office of Transportation and Construction (EOTC) to create an innovative partnership among state agencies. The involvement of these agencies in Community Preservation is crucial because environmental, housing, transportation, and economic development issues are inextricably linked and balanced thinking in the local decision-making process is essential. Community Preservation therefore brings community goals, often divided into categories of environmental protection and conservation, transportation, affordable housing, historic preservation, and economic growth into the same forum for decision-making.

Rather than using a top-down approach, Community Preservation empowers communities to define their own futures and promotes environmental planning from the local level up. One means of empowering communities is to provide them with resources that enable them to recognize the fiscal, environmental and social impacts of different development options. Through a full understanding of the implications of land use decisions, communities will be able to make more informed choices regarding the legacy they leave for future generations.

Community Preservation in Action



In January 1999, Massachusetts, through the Executive Office of Environmental Affairs (EOEA), started a Community Preservation Initiative, designed to preserve and enhance the quality of life in Massachusetts community by community and watershed by watershed. The initiative provides tools to local decision-makers to help them make informed decisions about future growth. Since comprehensive planning involves a variety of issues and cannot be isolated to environmental issues, EOEA partnered with the Department Housing and Community Development (DHCD), the Department of Economic Development (DED), and the Executive Office of Transportation and Construction (EOTC), to hold 20 Community Preservation Summits and one SuperSummit across the state in FY '00. These meetings, involving between 12-51 communities allowed citizens to consider what they want to preserve and what they want to change as their communities continue to grow. The SuperSummit provided a forum to discuss planning on an intercommunity basis. The multi-agency partnership demonstrated to communities that environmental, housing and economic development issues are mutually dependent and there must be balanced thinking in the local decision making process.

A key part of the Summit is a presentation of the "buildout analysis". EOEA is spending over $2.5 million to provide and present locally a series of geographical information system (GIS) based maps and accompanying analysis to all 351 cities and towns in the Commonwealth by June 30, 2001. The "buildouts" show maximum development possible in a particular community if every piece of developable land were developed based upon existing local zoning. Projections are also made concerning residential and school population as well as water use. The buildout is a planning tool designed to stimulate discussion and help communities identify if they are growing in the way they want and what if any changes they want to make. The buildouts form the basis for another multi-agency collaborative effort to encourage community planning - the Community Development Plan program.

In January 2000, Governor Cellucci signed Executive Order 418, *Assisting Communities in Addressing the Housing Shortage*, which established a program for community planning and provided incentives to communities providing additional housing needs. By pooling fiscal resources, EOEA, DHCD and EOTC are providing up to $30,000 worth of planning services and technical assistance to every community to complete a Community Development Plan that balances the need to provide housing across a broad range of incomes with the need to address open space and resource protection, economic development and transportation issues. The Commonwealth has committed $9 million dollars to this effort which is voluntary for communities.

In order to facilitate the completion of an individual or intercommunity (i.e. multicommunity) plan, the four agencies developed a 150 page guidebook, *Building Vibrant Communities: Linking Housing, Economic Development, Transportation and the Environment* that is given to the community at every local presentation of the buildout map and analysis. While the guidebook contains general information about the program, each guidebook is tailored to a specific community, containing a section with community specific data and a copy of the community's buildout map and analysis.

Massachusetts recently provided another tool to communities to help them implement portions of their Community Development Plans. This past September, Governor Cellucci signed the Community Preservation Act that allows communities to establish a local fund dedicated to open space, affordable housing and historic preservation. Communities must adopt the Act locally and may generate revenue for the fund through a surcharge of up to 3% of the local property tax. While local adoption of the Act is optional, the state is providing an adoption incentive in the form of a state match of approximately $26 million. This state incentive will match between 5% - 100% of dollars raised by a community. If all communities passed the maximum 3% surcharge, Massachusetts would have over $225 million to spend on open space, affordable housing and historic preservation across the state.

Through the Community Preservation Summits and local presentation of the buildout analyses, the Community Development Plan program and the Community Preservation Act, Massachusetts has demonstrated a collaborative multi-agency approach to assisting communities in planning for their future growth. Instead of mandating a top-down approach, Massachusetts has designed a set of integrated tools to empower communities to control their own destiny.

Providing these tools to communities has generated much discussion and enthusiasm for planning activities. Since the introduction of the buildout analysis, many communities have contacted EOEA to have their local buildout presentations made earlier than scheduled so it will coincide with their local planning activities. Communities have also embraced the opportunity to participate in the voluntary Community Development Program and several communities have expressed an interest in pooling resources to develop "interlocal" plans involving several communities. Thirty-nine of the 51 communities involved in the SuperSummit recently signed an agreement to address growth issues on a regional basis and many of these communities will develop interlocal Community Development. Finally, only one month has elapsed since the Community Preservation Act was signed into law and we have heard from many communities that want to adopt the Community Preservation Act locally at their next municipal election.

The Executive Office of Environmental Affairs

The Executive Office of Environmental Affairs is responsible for the protection of the environment and the enhancement of the Commonwealth's natural resources. The Executive Office of Environmental Affairs is charged with the management of the Commonwealth's environmental policy with respect to some of society's most troublesome and complex problems: solid waste disposal, low-level radioactive waste disposal, hazardous waste cleanup, clean water and air protection, and open space acquisition, preservation and development. The secretariat oversees state environmental laws and regulations as well as federal regulations promulgated by the United States Environmental Protection Agency.

There are four divisions within the Office of the Secretary that assist in the development and implementation under its jurisdiction:

- Division of Conservation Services
- Coastal Zone Management Office
- Massachusetts Environmental Policy Act Office
- Office of Technical Assistance

In addition, the agency oversees the management and policy decisions of the five departments under its jurisdiction:

Department of Environmental Protection

- Administers the state's regulatory programs for air, water, solid waste and land use controls.
- Oversees solid waste management and recycling programs, air quality monitoring and wetlands management.
- Awards grants and loans for the construction of water treatment and wastewater purification facilities.

Department of Environmental Management

- Administers state parks, forests and recreational facilities.
- Oversees the Heritage State Parks Program.
- Manages the state's water resources, waterways and dams.

Department of Fisheries, Wildlife and Environmental Law Enforcement

- Oversees and maintains the quality and stock of the Commonwealth's fish, shellfish, game and non-game wildlife species.
- Patrols state parklands, forests and waterways.
- Registers marine and recreational vehicles.
- Enforces rules and regulations promulgated by the Executive Office of Environmental Affairs.
- Manages wildlife habitats, stocks game and fish species and issues fishing, hunting and gaming licenses.
- Licenses, regulates and protects the state's commercial fishing industries.

Department of Food and Agriculture

- Promotes the Commonwealth's agricultural industries and regulates the quality of certain products.
- Promotes Massachusetts-grown products and encourages their sale at different venues.
- Inspects poultry and livestock.
- Regulates the use of pesticides.
- Inspects for plant and insect diseases.
- Oversees mosquito control efforts.

Metropolitan District Commission

- Provides water, park, recreation and other environmental services to the Greater Boston area.
- Operates an extensive flood control and dam network on the Charles, Mystic and Neponset Rivers.
- Manages pools, rinks, beaches, stadiums, nature preserves and band shells.
- Oversees the Commonwealth Zoological Corporation which manages the Franklin Park and Stone Zoos.

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Department of Housing and Community Development

The Department of Housing and Community Development (DHCD) is a state-level agency concerned with local issues and community development for the cities and towns of the Commonwealth. DHCD acts as the leading advocate for local governments and community agencies. In this role, DHCD makes state and federal funds and technical assistance available to strengthen communities and help them plan new development, revitalize older areas, improve local government management, build and manage public housing, stimulate affordable housing through the private sector, and respond to the needs of low-income people. The Department administers the state's public housing programs, coordinates its anti-poverty efforts, allocates federal community development programs, and provides a variety of services to local government officials.

The Department is responsible for a diversity of programs and services that are administered through the following four divisions:

Division of Neighborhood Services

• Plans, implements and monitors the delivery of federal and state anti-poverty, neighborhood economic development, homelessness prevention, fuel assistance, and weatherization programs across the Commonwealth.

Division of Municipal Development

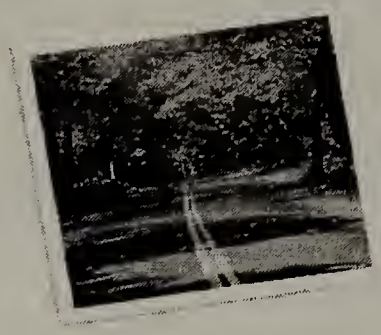
• Infrastructure develops and improvement.
• Municipal government capacity building.
• Land use planning.
• Local economic development.
• Housing rehabilitation.
• Social services.

Division of Public Housing and Rental Assistance

• Provides administrative oversight of all state-aided public and private housing programs that address the housing needs of low- and moderate-income families, the elderly and persons with disabilities.

Division of Private Housing

• Provides affordable homeownership and rental opportunities in the private sector.



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Executive Office of Transportation & Construction

The Executive Office of Transportation and Construction coordinates and facilitates all modes of transportation. It oversees the design, construction and maintenance of public transportation services and facilities. The secretariat reinforces the state's transportation system and thereby its economy. Its primary responsibilities include maintenance of state highway and bridge infrastructure, preservation of rail service, the monitoring of air travel and stimulation of economic growth related to transportation services.

Agencies and authorities within the executive office are:

Massachusetts Aeronautics Commission

- Manages and develops the state's airport system.
- Constructs and improves airports.
- Promotes aviation safety.
- Installs and maintains air navigation equipment.
- Reduces airport generated noise.
- Regulates airport registration.
- Licenses and certifies airports and their managers.
- Administers airport planning grants.

Massachusetts Port Authority

- Operates and maintains the Port of Boston, Logan Airport, Hanscom Field and the Tobin Bridge.
- Oversees passenger and freight transportation functions of its constituent units.

Massachusetts Bay Transportation Authority

- Manages the nation's fifth largest public transit system.
- Operates and maintains bus, subway, trolley and commuter rail services.
- Subsidizes water shuttle commuter ferries.

Massachusetts Highway Department

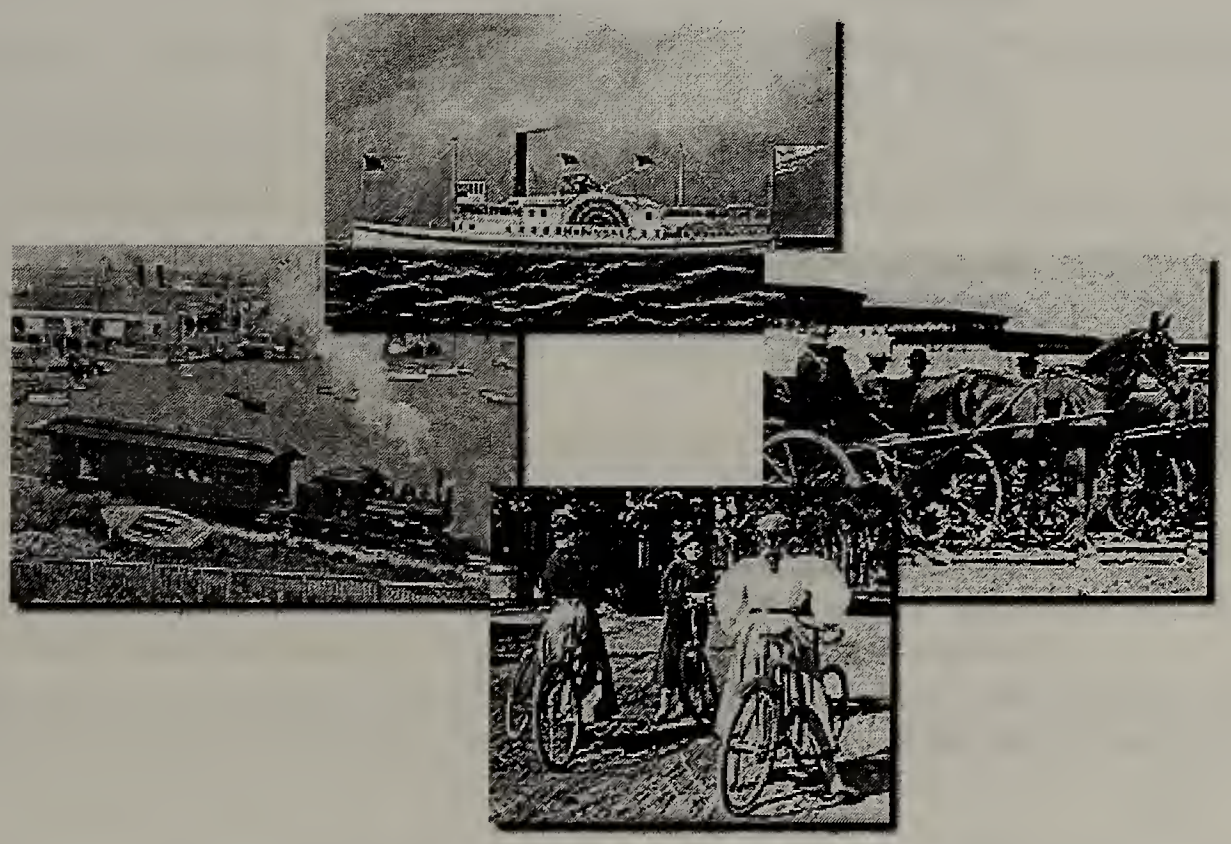
- Over sees the state's infrastructure system.
- Plans, designs, constructs and maintains roads and bridges.
- Administers federal highway funding and disburses state funds municipalities.
- Oversees the Central Artery/Tunnel Project.

Regional Transit Authorities

- Provide bus and van service for the fourteen transportation districts in the Commonwealth.

Massachusetts Turnpike Authority

- Operates and maintains the Massachusetts Turnpike, Boston Extension, Callaghan, Sumner and Ted Williams Tunnels.
- Designs and constructs the Central Artery Project.
- Enforces heavy trucking regulations, traffic safety programs and public information services.



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Department of Economic Development

The Department of Economic Development and its offices and divisions seek to promote job creation and long-term economic growth in Massachusetts. It seeks to attract new businesses to the state, help existing businesses expand, assist emerging firms in obtaining the human, financial and technological resources necessary to prosper and grow and provide assistance and training to the unemployed and underemployed.

Economic Development's vision for the future is continued job growth supporting a high standard of living and broad economic opportunity for the people of the Commonwealth. This includes full implementation of the state's economic plan: "Choosing to Compete: A Statewide Strategy for Economic Growth and Job Creation." The Department of Economic Development works to promote Massachusetts' long-term competitiveness as an attractive place to do business in the changing global market.

The following offices are within the Department of Economic Development:

Massachusetts Office of Business Development (MOBD)

- Assists businesses in creating and retaining jobs.
- Attracts new businesses by facilitating their relocation or expansion to Massachusetts.
- Provides one-stop shopping for businesses for services, information and referrals.
- Operates regional business development offices in Boston, Springfield, Worcester, Lowell, and Dartmouth.

Massachusetts Office of International Trade and Investment (MOITI)

- Works with small and medium-sized Massachusetts companies to assist them in entering an export market for the first time or helps them to increase their export sales.
- Provides one-on-one corporate counseling, leads overseas trade missions and international trade shows, sponsor buying missions and strategic seminars and publishes export and industry guides.

Massachusetts Office of Travel and Tourism (MOTT)

- Promotes Massachusetts as a location for tourism, conventions, travel and recreational activities.
- Manages a year-round advertising and marketing program to increase travel to Massachusetts from domestic and foreign markets.
- Provides marketing support and technical assistance to Massachusetts' travel businesses and tourism marketing organizations and works in conjunction with 13 regional tourism councils in distributing publications describing places and events in Massachusetts.

State Office of Minority and Women Business Assistance (SOMWBA)

- Certifies companies as minority-and women-owned business enterprises, allowing them to participate in federal, state and local sheltered market economic development opportunities.
- Pursues fraud investigations related to companies' status as minority or women business enterprises.
- Provides marketing, employment and strategic development assistance to these businesses and publishes a directory listing of certified firms.

Office of Film and Video

- Promotes economic growth by encouraging motion picture and television production in Massachusetts, attracts out-of-state productions to Massachusetts and assists the local production industry.
- Offers technical services to visiting and local film and television production companies, including location scouting, on-location assistance and theatrical staffing resources.

Quasi-Public Agencies

This executive office also provides general policy oversight for the following six quasi-public agencies engaged in economic development initiatives, although it does not manage or control these agencies:

- Massachusetts Development Finance Agency (MassDevelopment)
- Corporation for Business, Work and Learning
- Massachusetts Technology Collaborative
- Massachusetts Technology Development Corporation
- Community Development Finance Corporation

Department of Economic Development Contact List

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The Trustees of Reservations	**Massachusetts Watershed Coalition**
572 Essex Street	P.O. Box 577
Beverly, MA 01915	Leominster, MA 01453
(978) 921-1944	(978) 534-0379
Trust for Public Land	**Historic Massachusetts**
33 Union Street, 4th Floor	45 School Street
Boston, MA 02108	Boston, MA 02108
(617) 367-6200	(617) 723-3383
The Nature Conservancy	**Union of Concerned Scientists**
205 Portland Street	2 Brattle Square
Boston, MA 02114	Cambridge, MA 02238
(617) 227-7017	(617) 547-5552
Massachusetts Audubon Society	**Community Preservation Coalition**
208 South Great Road	45 School Street, Bottom Floor
Lincoln, MA 01773	Boston, MA 02108
(781) 259-9506	(617) 725-0597
New England Forestry Foundation	**Conservation Law Foundation**
P.O. Box 1099	62 Summer Street
Groton, MA 01450	Boston, MA 02110
(978) 448-8380	(617) 350-0990
Environmental League of Massachusetts	**Architectural Heritage Foundation**
3 Joy Street	Old City Hall, 45 School Street
Boston, MA 02108	Boston, MA 02108
(617) 742-2553	(617) 523-8678

Regional Planning Agency of Cape Cod

Cape Cod Commission
Margo Fenn, Executive Director
3225 Main Street
PO Box 226
Barnstable, MA 02630
Phone: (508) 362-3828
Fax: (508) 362-3136

Cape Cod Non-Governmental Organizations

Waquoit Bay National Estuary Reasearch Reserve
P.O. Box 3092
Waquoit, MA 02536
The 300 Committee
157 Locust Street
Falmouth, MA 02540
(508) 540-0876
Cape Cod Conservation District
P.O. Box 678
Barnstable, MA 02630
(508) 771-8757
Compact of Cape Cod Conservation Trusts
P.O. Box 443
Barnstable, MA 02630
(598) 362-2565
Cape Cod Museum of Natural History
P.O. Box 1710
Brewster, MA 02631-0016
(508) 896-3897
Association for Preservation of Cape Cod
P.O. Box 636
Orleans, MA 02653
(508) 255-4142
Massachusetts Audubon Society, Wellfleet Bay
P.O. Box 236
South Wellfleet, MA 02663
Pleasant Bay Marine Ecology Project
P.O. Box 189
South Orleans, MA 02662
Friends of Pleasant Bay
P.O. Box 845
South Orleans, MA 02662

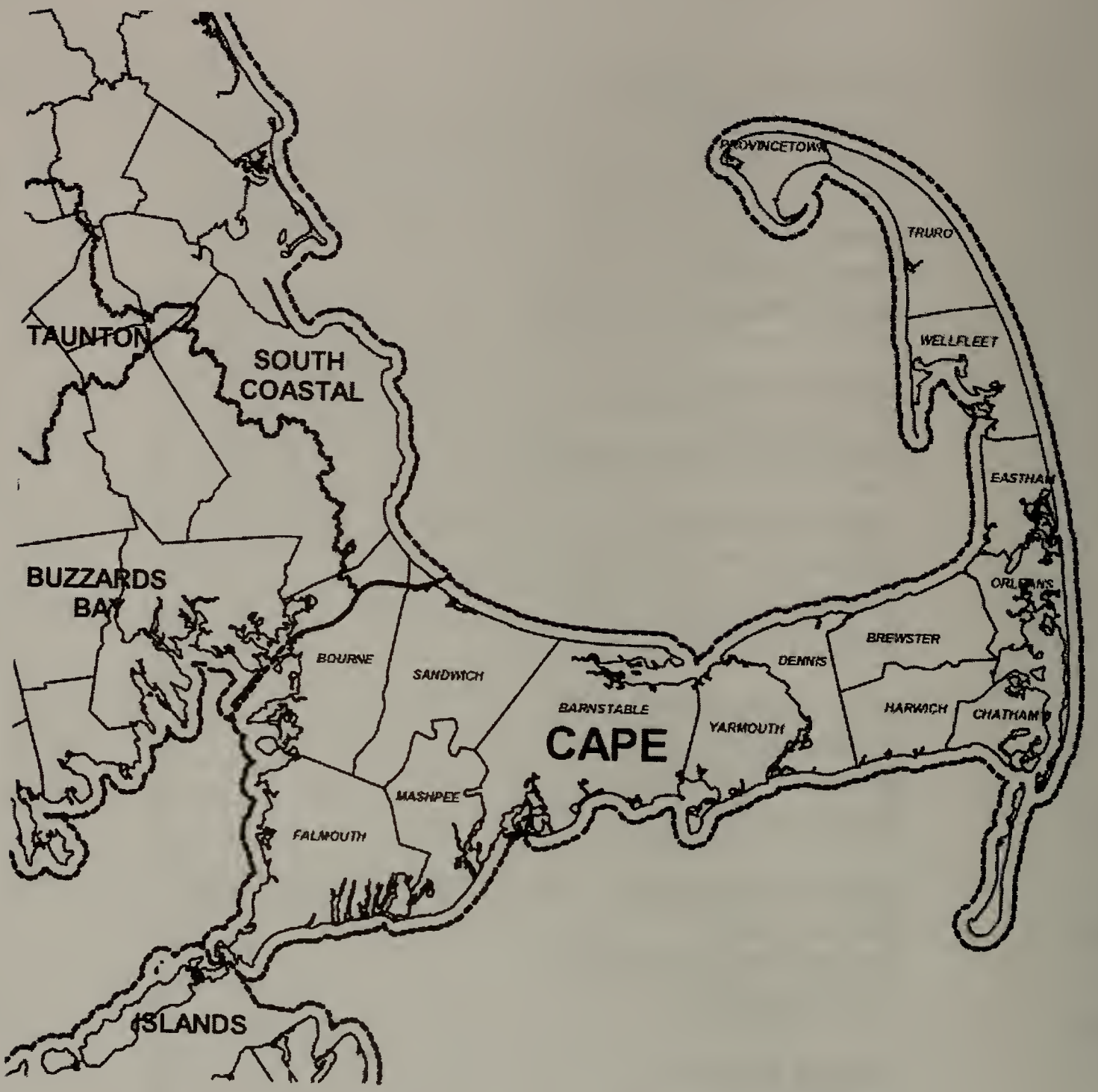
Cape Cod Non-Governmental Organizations

Center for Coastal Studies
PO Box 1036
Provincetown, MA 02657
(508) 487-3622
Housing Assistance Corp
460 West Main Street
Hyannis, MA 02601
Massachusetts Audubon Society, Wellfleet Bay
P.O. Box 236
South Wellfleet, MA 02663

Cape Cod Non-Governmental Organizations

Pleasant Bay Alliance
P.O. Box 1584
East Harwich, MA 02645
Friends of Pleasant Bay
P.O. Box 845
South Orleans, MA 02662
Orenda Wildlife Trust
P.O. Box 669
West Barnstable, MA 02668
Cape Cod Center for Sustainability
259 Willow Street, Suite 1
Yarmouthport, MA 02675
(508) 778-6313
Cape Cod National Seashore
99 Marconi Site Road
Wellfleet, MA 02667
(508) 349-3785
RSVP-Elder Services of Cape Cod & the Islands Inc.
68 Rte. 134
South Dennis, MA 02660
(508) 394-4630
3-Bays Preservation
PO Box 215
Osterville, MA 02655
(508) 420-0780
Community Foundation of Cape Cod
P.O. Box 406
Yarmouthport, MA 02675
(508) 790-3040

Cape Cod Watershed



Watershed Initiative Team Leaders Contact List

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Lakeville, MA 02347
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Fax: 617-626-1181

Cape Cod
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P.O Box 3092
Waquoit, MA 02536
Patti.Kellogg@state.ma.us
Phone: 508-457-0648
Fax: 617-727-5537

South Coastal
George Zoto
20 Riverside Drive
Lakeville, MA 02347
George.Zoto@state.ma.us
Phone: 508-946-2739
Fax: 508-947-6557

Cape Cod Municipal Offices

More information on these towns and cities is available on the web at:
http://www.state.ma.us/cc/index.html or http://www.state.ma.us/dhcd/iprofile/default.html

BARNSTABLE
Town Hall
367 Main Street 02601
Phone: 5088624000
Fax: 5087753344

BOURNE
Town Hall
24 Perry Ave. 02532
Phone: 5087590600
Fax: 5087598026

BREWSTER
Town Hall
2198 Main Street 02631
Phone: 5088963701
Fax: 5088968089

CHATHAM
Town Hall
549 Main Street 02633
Phone: 5089455100
Fax: 5089453550

DENNIS
Town Hall
485 Main, P.O. Box 1419 02660
Phone: 5083948300
Fax: 5083948309

EASTHAM
Town Hall
2500 State Highway 02642
Phone: (508) 240-5900
Fax: (508) 240-1291

FALMOUTH
Town Hall
59 Town Hall Square 02540
Phone: (508) 548-7611
Fax: (508) 457-2511

HARWICH
Town Hall
732 Main Street, Box 993 02645
Phone: (508) 430-7513
Fax: (508) 432-5039

MASHPEE
Town Hall
16 Great Neck Road N. 02649
Phone: (508) 539-1400
Fax: (508) 539-1403

ORLEANS
Town Hall
19 School Road, RR1 02653
Phone: (508) 240-3700
Fax: (508) 240-3388

PROVINCETOWN
Town Hall
260 Commercial Street 02657
Phone: (508) 487-7000
Fax: (508) 487-9560

SANDWICH
Town Hall
P.O. Box 660 02563
Phone: (508) 888-5144
Fax: (508) 888-8655

TRURO
Town Hall
P.O. Box 2030 02666
Phone: (508) 349-3635
Fax: (508) 349-7720

WELLFLEET
Town Hall
300 Main Street 02667
Phone: (508) 349-0317
Fax: (508) 349-0305

YARMOUTH
Town Hall
1146 Route 28 02664
Phone: (508) 398-2231
Fax: (508) 398-2365

State Legislators Serving Cape Cod Communities

Senator Therese Murray
State House, 511-C
Boston, MA 02133
722-1330
Communities: Bourne, Falmouth, Hanson, Kingston, Pembroke, Plymouth, Plympton, Sandwich, Wareham
Senator Robert O'Leary (elect)
State House, 421
Boston, MA 02133
722-1570
Communities: Barnstable, Brewster, Chatham, Chilmark, Dennis, Eastham, Edgartown, Falmouth, Gay Head, Gosnold, Harwich, Mashpee, Nantucket, Oak Bluff, Orleans, Provincetown, Tisbury, Truro, Wellfleet, West Tisbury, Yarmouth
Representative Demetrius Atsalis
State House, 167
Boston, MA 02133
722-2370
Communities: Barnstable, Sandwich
Representative Eric Turkington
State House, 473-F
State House, MA 02133
722-2210
Communities: Barnstable, Chilmark, Edgartown, Falmouth, Gay Head, Gosnold, Nantucket, Oak Bluffs, Tisbury, West Tisbury, Yarmouth
Representative Nancy Caffyn
State House, 443
Boston, MA 02133
722-2460
Communities: Bourne, Falmouth, Mashpee, Sandwich

State Legislators Serving Cape Cod Communities

Representative Ruth W. Provost
State House, 26
State House, MA 02133
722-2080
Communities: Bourne, Carver, Sandwich, Wareham
Representative Thomas N. George III
State House, 541-B
Boston, MA 02133
722-2487
Communities: Brewster, Dennis, Yarmouth
Representative Shirley A. Gomes
State House, 156
Boston, MA 02133
722-2256
Communities: Chatham, Dennis, Eastham, Harwich, Orleans, Provincetown, Truro, Wellfleet
Representative Matthew Patrick (elect)
State House, 443
Boston, MA 02133
722-2460
Communities: Bourne, Falmouth, Mashpee, Sandwich

Community Preservation Resources

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(Special thanks to Elisabeth Miley and Kate Griffin-Brooks)

Community Development and Housing

Program: COMMUNITY PARTNERS PROGRAM **Resource:** TA
Entity: National Trust for Historic Preservation
Description: The program is a neighborhood-based initiative to demonstrate the effectiveness of "preservation-based community development." Demonstration projects include: the use of flexible preservation standards for affordable housing, creation of real estate financing mechanisms for the for reuse of historic buildings that benefit low-income neighborhoods, and the formation of new community-based development corporations in historically significant minority neighborhoods.
Contact: Elaine Finbury 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: COMMUNITY DEVELOPMENT ACTION GRANTS (CDAG) **Resource:** FUNDING
Entity: Department of Housing & Community Development (DHCD)
Description: Funds economic development projects on publicly owned or managed property including work on buildings or other structures, facades, streets, roadways, thoroughfares, sidewalks, rail spurs, utility distribution systems, water and sewer lines, parks, playgrounds; site preparation and improvements, including demolition of existing structures; relocation assistance; other revitalization of the area in which the project is located. Priority is given to projects which provide substantial employment or other direct benefit for low-income persons, significantly improve the condition of a low-income neighborhood, or provide reinforcement for other housing or community development related investments by the Commonwealth.
Contact: Carol Harper 617-727-7001 x 483
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: NATIONAL MAIN STREET CENTER **Resource:** TA
Entity: National Trust for Historic Preservation
Description: For members of the program, provides technical assistance on comprehensive downtown revitalization to urban downtowns, neighborhood commercial districts, and downtowns of smaller cities and rural communities. Services are offered in areas such as program organization, economic development, preservation, planning, physical improvements, and marketing. Membership provides access to the National Main Street Network and other Trust Services.
Contact: Josh Bloom 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.mainst.org/

Program: ACQUISITION LOAN PROGRAM **Resource:** FUNDING
Entity: Community Economic Development Assistance Corporation
Description: Non-profit developers are eligible for short-term acquisition loans to cover the costs of acquiring and holding properties. Loans are up to 90% of appraised value of the property.
Contact: Charlene Regan 617-727-5944
Address: 18 Tremont St, Suite 1020, Boston, MA 02108
Web Site:

Program: URBAN PLACES PROJECT **Resource:** TA
Entity: University of Massachusetts at Amherst

Description: Through the UMASS Department of Landscape Architecture and Urban Planning the Urban Places Project provides urban design and neighborhood planning services to low income, central neighborhoods in mid-sized cities.
Contact: (413) 545-6631
Address: Urban Places Project, 109 Hills North, UMASS Amherst, Amherst, MA 01033
Web Site: www-unix.oit.umass.edu/~upp

Program: PUBLIC BUILDING ACCESSIBILITY **Resource:** TA
Entity: Massachusetts Architectural Access Board (AAB)
Description: The AAB is responsible for developing and enforcing regulations designed to make public buildings accessible to, functional for, and safe for use by persons with disabilities. The website offers information on applicable accessibility
regulations in MA and the regulatory role of the AAB in public projects.
Contact: 617-727-0660
Address: One Ashburton Place, Room 1310, Boston, MA 02108
Web Site: www.state.ma.us/aab

Program: COMMUNITY REINVESTMENT ACT **Resource:** FUNDING
Entity: Local Banks
Description: Various funding is available under the Community Reinvestment Act and other federal laws and regulations. Check with your bank to see what they offer; if they do not offer a program, ask to have one created.
Contact: Your local bank
Address:
Web Site: www.state.ma.us/dob/cra.htm

Program: LOCAL TECHNICAL ASSISTANCE **Resource:** FUNDING
Entity: U.S. Department of Commerce
Description: Through the Economic Development Administration, awards grants to communities or CDCs for solving specific development problems. Downtown related examples include: rehabilitation of distressed commercial districts, technical or market feasibility studies, technical analysis of potential economic development projects, tourism development, minority enterprise, and skill training. Funds pay for consultants only.
Contact: Paul Raetsch 215-597-4603
Address: Curtis Center, Independence Square West, Suite 140, South Philadelphia, PA 19106
Web Site: www.doc.gov/eda/locltech.htm

Program: SUSTAINABLE DEVELOPMENT CHALLENGE GRANT **Resource:** FUNDING
Entity: Environmental Protection Agency (EPA)
Description: Aims to encourage communities to work with businesses and government to develop flexible, locally-oriented approaches that link environmental quality management with sustainable development and revitalization. An example for is working with local businesses to develop a comprehensive system for solid waste reduction/reuse/recycling in conjunction with rehabilitating buildings, facades, streetscapes, etc.
Contact: Rosemary Monahan 617-565-3551
Address: JFK Federal Building, Boston, MA 02203
Web Site: www.epa.gov/region01/eco/grants/

Program: BUILDING CODE **Resource:** TA
Entity: State Board of Building Regulations and Standards
Description: Provides training for the state building code and the energy code. Also helps locate licensed contractors.
Contact: Dee LaRochelle 617-973-7806
Address: 10 Park Plaza, Boston, MA 02166-3969
Web Site: www.state.ma.us/legis/laws/mgl/gl-143-toc.htm

Program: DEPARTMENT OF URBAN STUDIES AND PLANNING **Resource:** TA
Entity: Massachusetts Institute of Technology

Description: MIT is a source for interns and special field studies in design and development, economic development, and community development.
Contact: Paula Anzar 617-253-2024
Address: 77 Massachusetts Ave, Cambridge, MA 02139
Web Site:

Program: DEVELOPMENT ASSISTANCE LOANS **Resource:** FUNDING
Entity: Community Economic Development Assistance Corporation
Description: Funds can be used by non-profit developers to hire architects, engineers, attorneys, and development consultants in order to secure preliminary financing commitments.
Contact: Michael Gondek 617-727-5944
Address: 18 Tremont St, Suite 1020, Boston, MA 02108
Web Site:

Program: RESOURCE USE IN COMMUNITY DEVELOPMENT **Resource:** FUNDING
Entity: Hitachi Foundation
Description: Provides funding for development in low-income areas, especially for job opportunities and training for the poor, neighborhood revitalization, and improving business investment.
Contact: see address
Address: 1509 22nd Street, NW, Washington, DC 20037-1073
Web Site: www.hitachi.com

Program: RURAL HOUSING & ECONOMIC DEVELOPMENT **Resource:** FUNDING
Entity: U.S. Dept. of Housing & Urban Development (HUD)
Description: Provides funding for: 1) capacity building for local rural nonprofits and community development corporations (CDCs); 2) innovative housing and economic development activities at non-profits and CDCs; and 3) seed support for non-profits and CDCs that are located in areas that have limited development capacity to create or support innovative rural housing and economic development activities.
Contact: Jackie Mitchell 202-708-2290
Address: Office of Community Planning and Development, 451 7th Street, SW, Room 7134, Washington, DC
Web Site: www.hud.gov/rhed.html

Program: DEMOLITION OF ABANDONED BUILDINGS **Resource:** FUNDING
Entity: Department of Housing & Community Development (DHCD)
Description: Limited funding is available for the removal of abandoned buildings which pose severe health and safety risks.
Contact: Marilyn Contreas 617-727-7001 x 408
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: COMMUNITY OUTREACH PARTNERSHIP CENTERS **Resource:** FUNDING
Entity: U.S. Dept. of Housing & Urban Development (HUD)
Description: Funds universities for development of partnerships with towns to provide information and technical aid. Topics include neighborhood revitalization, infrastructure, planning, housing, crime prevention, jobs, and economic development. Refer to universities listed in this database for possible interest.
Contact: Jane Karadbil 202-708-1537 x 218
Address: 820 First Street NE, Suite 300, Washington, DC 20002-4205
Web Site: www.hud.gov/progdesc/copc.html

Program: MASSACHUSETTS HIGH RISK CONSORTIUM **Resource:** FUNDING/TA
Entity: Various
Description: Agencies participating in the Consortium provide grants, loans, and guidance for owners seeking to delead residential units occupied by low and moderate income families. Grants range from $2,500 - 5,000, and staff provide substantial assistance in obtaining matching funds from other local and state programs. Technical assistance includes: inspection (testing), bidding and contracting with deleaders, hazardous waste disposal, construction

oversight, and complying with state regulations. Assistance is limited to Chelsea, New Bedford, Fall River, Lawrence, and Brockton.
Contact: DHCD: Andy Nelson 617-727-7001 x 480
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site:

Program: HYAMS FOUNDATION **Resource:** FUNDING
Entity: Hyams Foundation
Description: Provides grant assistance for low income neighborhoods including housing rehabilitation, economic development, crime prevention, and maintenance of urban open space. Priority is given to projects in Boston, Cambridge, Chelsea, Lynn, and Somerville.
Contact: Elizabeth Smith 617-426-5600
Address: 175 Federal St, Boston, MA 02110
Web Site:

Program: PERMANENT RENTAL FINANCING PROGRAM **Resource:** FUNDING
Entity: MA Housing Investment Corporation
Description: Package of construction and permanent financing for the development of affordable multi-family housing. Priority is given to smaller properties in urban neighborhoods, and scattered site rehabilitation projects in a particular geographic area as part of a comprehensive neighborhood reinvestment strategy.
Contact: Carolyn Anderson Navarro (MHIC) 617-338-6886
Address: 70 Federal St, Boston, MA 02110
Web Site:

Program: VARIOUS **Resource:** FUNDING/TA
Entity: The Enterprise Foundation
Description: Assists community-based organizations and local governments in improving poor neighborhoods by providing low-interest loans, grants, and equity to finance affordable housing. Provides training to development professionals on a variety of topics. Also offers an extensive list of publications.
Contact: Rey Ramsey 410-964-1230
Address: 10227 Wincoppin Circle, Columbia, MD 21044
Web Site:

Program: COMMUNITY DEVELOPMENT FUND (CDF) **Resource:** FUNDING
Entity: Department of Housing & Community Development (DHCD)
Description: As part of the Community Development Block Grant program, provides funding for numerous downtown related needs with the exception of organizational staff. Limited to communities with a long-term downtown plan and an existing downtown organization with at least 6 months of active effort, subject to approval by DHCD. Projects must satisfy a national objective.
Contact: Bob Shumeyko 617-727-7001 x 435
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: MABEL LOUISE RILEY FOUNDATION **Resource:** FUNDING
Entity: Mabel Louise Riley Foundation
Description: Provides grant assistance in areas including: community development in low income and minority neighborhoods, job development and training, housing, historic preservation, urban environment, and the arts. Funded projects include capital improvements, historic preservation, building acquisition, community planning, and organization development. Support for projects outside the City of Boston and vicinity is limited.
Contact: Nancy Saunders 617-951-9100
Address: c/o Stackpole & Warner LLP, 75 State St, Boston, MA 02109
Web Site: www.agmconnect.org/riley5.html

Program: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)

Description: Supports community and economic development projects that benefit low- and moderate-income persons. Municipalities with populations under 50,000 may apply, either individually or in regional arrangements.
Contact: Toni Hall (617) 727-7001 x428, Robert Shumeyko (617) 727-7001 x435
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: THE HOUSING DEVELOPMENT SUPPORT PROGRAM **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)
Description: **SUBJECT TO HOUSING CERTIFICATION UNDER EO418** Assists affordable housing initiatives with emphasis on creation, preservation or improvement of small-scale public and private projects that may not be cost-effective under other development assistance programs. Municipalities with population under 50,000 may apply on behalf of the project owner developer; there are two funding rounds in March and October. 51% of the units must be affordable to and occupied by low- and moderate- income persons. Maximum grant is $390,000.
Contact: Division of Municipal Development (617) 727-7001
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: THE LOCAL INITIATIVE PROGRAM **Resource:** TA
Entity: Department of Housing & Development (DHCD)
Description: Stimulates the production of affordable home ownership opportunities by fostering cooperation between municipalities and housing developers. Provides technical assistance in evaluating sites, selecting developers, reviewing development proposals, determining project feasibility and monitoring compliance with regulations. For-profit developers, nonprofit developers and local government entities may apply. At least 25% of the units must be affordable to households at or below 80% of area median income.
Contact: Division of Private Housing (617) 727-7824
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: LOW INCOME HOUSING TAX CREDIT PROGRAM **Resource:**
Entity: Department of Housing & Development (DHCD)
Description: **SUBJECT TO HOUSING CERTIFICATION UNDER EO418** Tax credits for developers to raise capital for the construction or acquisition and substantial rehabilitation of housing for low-income persons.
Contact: Division of Private Housing (617) 727-7824
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: THE HOME PROGRAM **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)
Description: **SUBJECT TO HOUSING CERTIFICATION UNDER EO418** Funds to be used for rental housing production and habilitation; first-time homebuyer assistance; rehabilitation assistance for homeowners; and tenant-based rental assistance. For-profit developers, nonprofit developers, nonprofit organizations constituted as Community Housing Development Organizations and municipalities. Rental programs are targeted to individuals or households earning less than 60% of area income; homebuyer and homeowner programs are targeted to individuals with income below 80% of area median income.
Contact: Division of Private Housing (617) 727-7824
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: HOUSING INNOVATIONS FUND I & II **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)
Description: **SUBJECT TO HOUSING CERTIFICATION UNDER EO418** Creates affordable housing for special needs populations and tenant owners and produces alternative forms of housing for low-income persons and families. Only nonprofit developers may apply. At least 50% of the housing units must be reserved for occupancy by low-income persons or families. Eligible projects receive a deferred payment loan from HIF; the loan cannot exceed 30% of the total development cost of the project.
Contact: Division of Private Housing (617) 727-7824
Address: One Congress Street, 10th Floor, Boston, MA 02114

Web Site: http://www.state.ma.us/dhcd/

Program: THE SOFT SECOND LOAN PROGRAM **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)
Description: Makes purchasing a home easier for first-time homebuyers by combining a conventional first mortgage with a publicly subsidized second mortgage. Buyers who have not owned a home in the last three years may apply; municipalities in partnership with lending institutions may apply to be program administrators.
Contact: Division of Private Housing (617) 727-7824
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: HOUSING STABILIZATION FUND PROGRAM **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)
Description: **SUBJECT TO HOUSING CERTIFICATION UNDER EO418** Helps developers and municipalities acquire, preserve, and rehabilitate affordable housing. Emphasis is on reusing foreclosed and distressed properties. Encompasses the Neighborhood Restoration Initiative (NRI), the Rehabilitation Initiative (RI), and the Soft Second Loan Program (see above). Municipalities or municipalities in partnership with for-profit or nonprofit developers may apply for the NRI; maximum amount available for a single project is $700,000 and maximum amount per unit is $30,000. Municipal entities or for-profit or nonprofit developers may apply for the RI; maximum funding per application is $500,000; maximum per unit is $30,000.
Contact: Division of Private Housing (617) 727-7824
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Program: PREDEVELOPMENT ASSISTANCE **Resource:** FUNDING
Entity: Massachusetts Development Finance Agency
Description: Downtown real estate development projects in an economic target area (ETA) are eligible for technical assistance funding. Awards range from $5,000 to $25,000 ($20,000 for non-profits) and require a match. Projects must be eligible under Economic Development Financing Program. Activities and products include: market and feasibility analysis, preliminary architectural or engineering plans, appraisals, development consultants, structural or mechanical analysis, traffic studies, historic consultants, legal organization or titles, topographic mapping, civil survey, marketing, pre-leasing materials, and environmental testing.
Contact: West: Sean Calnan 413-731-8848; Central: Diane Sullivan 978-772-6340; Northeast: Karen Baptiste 617-451-2477; Greater Boston: Maureen Gordon 617-451-2477; Southeast: David Bancroft 617-451-2477
Address: 75 Federal St, Boston, MA 02110
Web Site: www.state.ma.us/mdfa/predev.htm

Program: ASSOCIATED GRANT MAKERS **Resource:** TA
Entity: Associated Grant Makers
Description: On a membership basis, provides TA on writing grant applications, effective governance and finging grant sources to community non-profits. Non-members can use the library in downtown Boston.
Contact: 617-426-2606
Address: 294 Washington Street, Suite 840, Boston, MA 02108
Web Site: www.agmconnect.org

Program: CONTRACTOR WORKING CAPITAL LOAN FUND (CWCL) **Resource:** Funding
Entity: Community Development Finance Corporation
Description: Provides loans and TA to small minorities and women-owned firms contracting with MA Housing Finance Agency's housing developments.
Contact: 617-482-9141
Address: 10 Post Office Square, Boston, MA 02109

Program: FARM LABOR HOUSING **Resource:** Funding
Entity: USDA Rural Development

Description: Provides loans and grants to develop housing for farm laborers, including those engaged in aquaculture and on-farm processing. Eligible activities include acqusition of a site; construction of housing, day care facilities, or community rooms; payment of fees to purchase durable household furnishings; and payment of construction loan interest. Loans are for 33 years at 1% interest with exceptions; grants may cover up to 90% of development costs.
Contact: 413-253-4333
Address: 451 West Street, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rhs/ProgramBriefs/brief_mfh_flh.htm

Program: GET THE LEAD OUT **Resource:** Funding
Entity: Massachusetts Housing Finance Agency (MHFA)
Description: Provides low-cost financing to owners of 1-4 family properties to remove lead paint from their homes and reduce the risk of lead poisoning in children. 50% of available funds are targeted to "high risk" communities designated by the Massachusetts Department of Public Health. Application is made through local housing rehabilitation programs.
Contact: 617-854-1000
Address: One Beacon Street, Boston, MA 02108
Web Site: www.mhfa.com/homes.htm

Program: HOMEOWNERSHIP OPPORTUNITY PROGRAM (HOP) **Resource:** Funding
Entity: Department of Housing & Community Development (DHCD)
Description: State loan program that encourages the development of mixed-income homeownership projects. No new development are being built, however, existing units are deed restricted for resale to qualified buyers Listing of available units is on DHCD's web site.
Contact: 617-727-7824 x552
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/components/dcs/cdbg/hdsp.htm

Program: HOUSING PRESERVATION GRANTS **Resource:** Funding
Entity: USDA Rural Development
Description: Funds the repair or rehabilitation of individual housing, rental properties, or co-op owned and/or occupied by very low- and low-income rural persons. Limited to communities with population of 20,000 or less.
Contact: 413-253-4333
Address: 451 West Street, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rhs/ProgramBriefs/brief_mfh_hpg.htm

Program: HOW TO OBTAIN HOUSING ASSISTANCE IN MASSACHUSETTS
Resource: TA
Entity: Department of Housing & Community Development (DHCD)
Description: This publication for citizens is a reference guide to public housing, rental, homeowner and homeless assistance resources.
Contact: 617-727-7765
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/publications/assist/default.htm

Program: INNER CITY VENTURES FUND **Resource:** Funding
Entity: National Trust for Historic preservation
Description: Provides low-inteest loans on flexible terms for projects that reuse historic buildings for affordable housing, community facilities, retail and commercial space in law and mixed-income neighborhoods. Projects must involve properties that are listed or eligible for listing in the National Register of Historic Places or are designated at the local or state level.
Contact: 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02114
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: MASSACHUSETTS LEAD ABATEMENT PROGRAM III **Resource:** Funding
Entity: Department of Housing & Community Development (DHCD)

Description: **SUBJECT TO HOUSING CERTIFICATION UNDER EO 418** Provides up to $7500 per unit for lead abatement activities, including inspection, deleading, and relocation. Must be used in connection with DHCD HOME or HSF programs.
Contact: 617-727-7824 x480
Address: One Congress Street, 10th Floor, Boston, MA 02114

Program: MUNICIPAL INCENTIVE GRANTS (MIGS) **Resource:** Funding
Entity: Department of Housing & Community Development (DHCD)
Description: Assists local Government officials in the planning , management and operations of cities and towns and the training of local officials. The program provides grants to pay for consultant assistance and , in some cases, hardware and software. MIGs can be used for goals & objectives/visioning studies, economic development strategies and organizational studies, among others.
Contact: 617-727-7001 x404
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd

Program: MUTUAL SELF-HELP HOUSING **Resource:** Funding
Entity: USDA Rural Development
Description: Provides grants for the supervision of work performed by enrollees in the program. Enrollees are very-low and low-income families who build their homes themselves in groups of 10 or 12. Members work on all homes and move in only when all are completed. Technical assistance grants are also available to non-profit entities which assist the enrollees. These funds can be used for operational and administrative costs.
Contact: 413-253-4333
Address: 451 West Street, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rhs/Nonprofit/np_splash.htm#Rural Housing Site Loans

Program: NEIGHBORWORKS **Resource:** TA/Funding
Entity: Neighborhood Reinvestment Corporation
Description: NeighborWorks is a membership network of community nonprofits. Services include The NeighborWorks Campaign for Home Ownership 2002, a joint effort to offer home ownership to families with modest income; technical assistance and collaboration to strengthen members' internal operations; preservation of affordable housing and expansion of credit; and training and information. Membership is open to community-based nonprofits that focus on neighborhood revitalization.
Contact: 617-450-0410
Address: 607 Boylston Street, 5th Floor, Boston, MA 02116-4802
Web Site: www.nw.org

Program: PEER TO PEER **Resource:** Funding
Entity: Department of Housing & Community Development (DHCD)
Description: Matches communities with an experienced peer from another community, RPA or other organization in order to provide short term assistance on a specific topic, such as outlining an affordable housing strategy. DHCD provides a grant to the community to pay a peer an hourly wage and travel expenses. Grants are capped at $850.
Contact: 617-727-7001 x404
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd

Program: RURAL HOUSING SITE LOANS **Resource:** Funding
Entity: USDA Rural Development
Description: Provides two types of two-year loans for the purchase and development of housing for low- and moderate-income families. One type is for the acquisition and development of housing under the self-help method; the other is for site development for any eligible family.
Contact: 413-253-4333
Address: 451 West Street, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rhs/ProgramBriefs/brief_rhsite.htm

Program: MUTUAL SELF-HELP HOUSING **Resource:** Funding
Entity: USDA Rural Development

Description: Provides direct, competitive mortgage loans for multifamily rental housing for very low-, low- and moderate-income families; the elderly; and persons with disabilities. Funds may also be used to buy and improve land and to provide necessary facilities such as water and waste disposal.
Contact: 413-253-4333
Address: 451 West Street, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rhs/ProgramBriefs/brief_mfh_rrh.htm

Program: RURAL RENTAL HOUSING GUARANTEED HOUSING **Resource:** Funding
Entity: USDA Rural Development
Description: Provides loan guarantees for construction, acquisition or rehabilitation of rural multi-family housing. Occupants must be very low-, low- or moderate- income households, elderly, handicapped or disabled persons with income not in excess of 115% of area median. Eligible communities have under 10,000 in population or under 20, 000 if there is a serious lack of mortgage credit.
Contact: 413-253-4333
Address: 451 West Street, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rhs/ProgramBriefs/brief_mfh_grrh.htm

Program: VARIOUS PUBLICAITONS **Resource:** TA
Entity: Public Technology, Inc.
Description: Titles include "Habitat for Humanity: Developing an Ecological Model Community," "Demand Side Management in Public housing" and "Green Habitat Learning Project: A Green Builder Model Home Project." Most publications are under $20.
Contact: 800-852-4934
Address: 1301 Pennsylvania Ave NW, Suite 800, Washington, DC 20004
Web Site: pti.nw.dc.us/publicaitons/pubs.pdf

Environmental Protection

Program: ENVIRONMENTAL PROGRAM **Resource:** TA
Entity: Manufacturing Extension Partnership
Description: Through a partnership with EPA and MMP, helps small manufacturers become environmentally competitive and adopt cleaner manufacturing processes. Includes training and technology and information resource centers. The 1-800 number will automatically connect you to your regional center.
Contact: 800-637-4634
Address: CBWL, The Schrafft Center, 529 Main Street, Boston, MA 02129
Web Site: es.epa.gov/oeca/fedfac/initiati/nistmep4.html

Program: ENERGY EFFICIENCY PROGRAM **Resource:** TA
Entity: Division of Energy Resources (DOER)
Description: Helps communities reduce energy costs with little or no capital expenditure. Downtown programs can use the TA available for privately financed renovation projects or for design review services of new construction projects.
Contact: Steven Antonini 617-727-4732 x 146
Address: 70 Franklin St, 7th Floor, Boston, MA 02110-1313
Web Site: www.state.ma.us/doer/programs/pub_bld/pub_bld.htm#eep

Program: JESSIE B. COX CHARITABLE TRUST **Resource:** FUNDING
Entity: Jessie B. Cox Charitable Trust
Description: Provides grant assistance for projects including areas of philanthropic development and the environment. Funded projects have included park and open space initiatives for urban areas, and the development and expansion of community based foundations.
Contact: c/o Hemenway and Barnes 617-557-9775
Address: 60 State St, Boston, MA 02109
Web Site:

Program: MASS RELEAF **Resource:** FUNDING

Entity: Department of Environmental Management (DEM)
Description: Funds the purchase of trees for planting on public land. Labor must be covered by the community or volunteers. Maximum award is $5,000 and must be matched.
Contact: Edith Makra 617-626-1466
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dem/grants.htm

Program: GREENWAYS AND TRAILS DEMONSTRATION GRANTS **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Provides small grants (maximum $3,000) for greenways and trail planning, mapping, research and ecological assessments, trail management and construction. Special focus areas each year have included river greenways, education and outreach, and historic corridors.
Contact: Jennifer Howard 413-586-8706 x18 or jennifer.howard@state.ma.us
Address: 136 Damon Rd, Northampton, MA 01060
Web Site: www.state.ma.us/dem/programs/greenway/grants.htm

Program: NATIONAL RECREATIONAL TRAILS ACT PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Recreational trails (publicly accessible) are eligible for $2,000 - $20,000 for construction, maintenance, and improvement. A 20% minimum match is required, in-kind permitted.
Contact: Peter Brandenburg 617-626-1250
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dem/grants.htm

Program: URBAN FOREST PLANNING AND EDUCATION GRANTS **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Funds projects such as tree inventories, hands-on training, workshops (can cover a variety of topics including planting and maintenance, species selection, site selection, etc.), consultants, and intern stipends. If the planning is coordinated by a committee, this program will fund administrative and educational costs. Maximum award is $10,000 (or $20,000 over 2 years) and must be matched.
Contact: Edith Makra 617-626-1466
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dem/grants.htm

Program: FOREST STEWARDSHIP PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Grants to private forest landowners to protect forest ecosystems. Helps landowners develop a forest stewardship plan, making them eligible for Federal cost sharing funds to help carry out the plan. Private non-industrial, nonprofit forest landowners may apply. Size of forest land must be less than 1,000 in total.
Contact: Edith Makra (617) 626-1466
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dem/grants.htm

Program: SELF-HELP PROGRAM **Resource:** FUNDING
Entity: Division of Conservation Services, EOEA
Description: Provides reimbursement for the purchase of conservation or passive recreation land or the interests therein. Reimbursement ranges from 52 to 70% of costs, based on community's equalized valuation per capita decile rank.
Contact: Jennifer Soper 617-727-1552 x 1015
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: URBAN SELF-HELP PROGRAM **Resource:** FUNDING
Entity: Division of Conservation Services, EOEA

Description: Reimburses the costs of purchasing park land and/or constructing or rehabilitating active recreation facilities. Eligibility for $500,000 award is limited to cities or towns with population of at least 35,000. Small towns are eligible for up to $50,000; regional projects for small towns can be awarded $500,000. No funding available for FY00.
Contact: Joan Robes 617-727-1552 x 1014
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: GENERAL GRANTS PROGRAM **Resource:** FUNDING
Entity: Massachusetts Environmental Trust
Description: Applications include: public education, advocacy, research, and community action to restore or protect water resources. Awards range from $5,000 to $20,000; schedule varies.
Contact: Robbin Peach 617-727-0249
Address: 33 Union St, 4th Floor, Boston, MA 02108
Web Site: www.agmconnect.org/maenvtr1.html

Program: PORT AND HARBOR PLANNING **Resource:** TA
Entity: MA Coastal Zone Management
Description: Provides assistance to communities in developing harbor plans and encourages the creation and expansion of water-dependent facilities in developed port and harbor areas.
Contact: Jane Mead 617-727-9530 x 418
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/20)
Web Site: www.state.ma.us/czm/phpp2.htm

Program: LAKE AND POND GRANT PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Funds the protection, preservation, enhancement, and public access of lakes and ponds.
Contact: Steve Asen 617-626-1250
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dem/program/lakepond/lakapp.htm

Program: URBAN RIVERS SMALL GRANTS **Resource:** FUNDING
Entity: Dept. of Fisheries, Wildlife & Env. Law Enfor. (DFWELE)
Description: Provides a maximum $5,000 grant for projects which revitalize urban river corridors. Activities must enhance public access, or restore or enhance aesthetic or ecological values of urban rivers.
Contact: Patricia Sheppard 617-626-1541
Address: 251 Causeway St, Suite 400, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dfwele/river/rivUrbangr.htm

Program: WATERSHED STEWARDSHIP PROGRAM **Resource:** FUNDING
Entity: Executive Office of Environmental Affairs
Description: Administered by the Massachusetts Watershed Initiative. Funds for restoration of sites, research, environmental improvements, and recreational improvements. Projects must have a 1:1 non-state match of the total state grant amount; individual contracts of up to $50,000 will be awarded. Applications due in late fall.
Contact: John Clarkeson (617) 626-1159
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: VOLUNTEER MONITORING GRANTS **Resource:** FUNDING
Entity: Executive Office of Environmental Affairs
Description: Grants to support volunteer groups that monitor inland and coastal systems; to coordinate these efforts with state priority projects under the Massachusetts Watershed Initiative; and to gather information to support the protection and restoration of important aquatic habitats and natural resources.
Contact: John Clarkeson (617) 626-1159 or john.clarkeson@state.ma.us; Christian Krahforst (617) 626-1216 or christian.krahforst@state.ma.us
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/26)

Web Site: www.state.ma.us/czm/grant99.htm

Program: GROWETLANDS GRANT PROGRAM **Resource:** FUNDING
Entity: Wetlands Restoration and Banking Program
Description: Funds the implementation of proactive wetlands restoration projects. Total program funds are $100,000 annually. Applicants must be public entities.
Contact: Christy Foote-Smith (617) 292-5991
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: CORPORATE WETLANDS RESTORATION PROGRAM **Resource:** FUNDING
Entity: Wetlands Restoration and Banking Program
Description: Provides funds for wetland restoration projects.
Contact: Christy Foote-Smith (617) 292-5991
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: NONPROFIT ORGANIZATIONS COASTAL AND MARINE ENVIRONMENT GRANTS **Resource:** FUNDING
Entity: Gulf of Maine Council on the Marine Environment
Description: Grants to fund efforts to restore shellfish habitat, restore groundfish resources, identify effects of toxins in marine food chain, reduce marine debris, protect and restore regionally significant coastal habitat. Nonprofit organizations in Gulf of Maine Watershed may apply for grants of $1,000-$10,000. 50% match, half in cash, is required.
Contact: Susan Snow-Cotter (617) 626-1202
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: COASTAL ACCESS GRANTS PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Local and regional projects that improve and enhance the general public's recreational access to the coast. Municipalities, RPAs and nonprofit organization are eligible to apply. Up to $5,000 is available per grant.
Contact: Geordie Vining (617) 626-1398
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: COASTAL POLLUTANTS REMEDIATION (CPR) PROGRAM **Resource:** FUNDING
Entity: Office of Coastal Zone Management (CZM)
Description: Stormwater pollution and vessel pump-out grants. Municipalities within Massachusetts coastal watersheds may apply; 25% local match, cash or in-kind services, is required.
Contact: Jason Burtner (617) 626-1214
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/20)
Web Site: www.state.ma.us/czm/grant99.htm

Program: MASSACHUSETTS CLEAN WATER STATE REVOLVING FUND PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Provides financial assistance to help municipalities and wastewater districts to comply with federal and state water quality requirements. Provides low-interest loans to finance water quality improvement projects. Minimum amount is $100,000; maximum applicants limited to 10-20% of annual program capacity.
Contact: Steven McCurdy (617) 292-5779
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: MASSACHUSETTS DRINKING WATER STATE REVOLVING FUND PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Provides financial assistance to help municipalities and public water suppliers to comply with federal and state Safe Drinking Water requirements. Provides low-interest loans to finance construction or improvement of water treatment facilities, as well as enhancement to distribution systems. Massachusetts municipalities and community water systems with at least 15 residential connections may apply in late summer/early fall.
Contact: Steven McCurdy (617) 292-5779
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: SECTION 604B WATER QUALITY MANAGEMENT PLANNING GRANTS **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Water quality assessment and management planning. Grants range from $30,000 to $60,000.
Contact: Gary Gonyea (617) 556-1152
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: WATERSHED PROJECT FINANCING AND CCONSTRUCTION **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Subsidized loans, currently at 50% grant equivalency. Examples include design/construction of municipal water pollution abatement activities; design/construction of projects to protect or improve public drinking water systems.
Contact: Northeast: Alan Slater (617) 292-5749 or Thomas Mahin (781) 932-7660; Southeast: Robert Cady (617) 292-5713 or Richard Keith (508) 946-2784; Central: Gustav Swanquist (617) 556-1083 or Paul Anderson (508) 792-7692; Western: Stanley Linda (617) 292-5736 or Deirdre Cabral (413) 784-1100 x2148
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: COMMUNITY SEPTIC MANAGEMENT PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Loans for septic system planning and improvements. Municipalities may apply for a grant (up to $15,000) to develop a regional or waterdhed-based septic system management plan. Upon completion of the plan the municipality would receive a minimum $200,000 loan for upgrades.
Contact: Northeast: Vivek Joshi (978) 661-7742; Central: Joanne Kasper-Dunn (508) 792-7653 x3763; Southeast: Pamela Truesdale (508) 946-2881; Western: Jane Pierce (413) 784-1100 x2153.
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: THE CITIES AND TOWNS MUNICIPAL GRANTS **Resource:** FUNDING
Entity: Department of Revenue (DOR)
Description: Provides up to a 50% reimbursement to city and town governmental bodies for costs they incur in removing and/or replacing underground storage tanks. Cities and towns must first remove and/or replace a tank at their own expense and then file a grant with the program for reimbursement.
Contact: Anne Arruda 617-727-8500
Address: UST Program, One Ashburton Place, Room 1310, Boston, MA 02108-1618
Web Site: www.state.ma.us/czm/grant99.htm

Program: COMMUNITY SEPTIC MANAGEMENT PROGRAM **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Provides pre-loan financial assistance to develop a Comprehensive Community Septic Management Program including an on-site inspection or management plan and a local betterment program (loan). Contact district representatives. Communities that participated in the $10 million septic system repair program are not eligible.
Contact: Northeast: Vivek Joshi 617-932-7742; Central: Michael Dibara 508-767-2850;

Southeast: Patrick Rogers 508-946-2836; West: Anita Kelman 413-784-1100 x 353
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/dep/brp/wwm/t5pubs.htm

Program: CLEAN VESSEL ACT GRANTS **Resource:** FUNDING
Entity: Department of Fisheries, Wildlife, and Environmental Law Enforcement (DFWELE)
Description: Funds boat pump-out facilities and dump stations for the proper disposal of sewage from recreational boats. Municipalities and private marinas with the support of municipalities may apply.
Contact: Buell Hollister (627) 626-1524
Address: 251 Causeway St, Suite 400, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: GET THE LEAD OUT **Resource:** FUNDING
Entity: Massachusetts Housing Finance Agency (MHFA)
Description: Provides low-cost financing to owners of 1-4 family properties to remove lead paint from their homes and reduce the risk of lead poisoning in children. 50% of available funds are targeted to "high risk" communities designated by the Massachusetts Department of Public Health. Application is made through local housing rehabilitation programs.
Contact: Deann Clough 617-854-1000
Address: One Beacon St, Boston, MA 02108
Web Site: www.mhfa.com/homes.htm

Program: SECTION 319 NONPOINT SOURCE POLLUTION **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Projects which include the control of pollution from nonpoint sources, including road runoff, are eligible for $20,000 to $200,000. Projects may include engineering practices or educational activities.
Contact: Steven McCurdy 617-292-5779
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: MUNICIPAL RECYCLING GRANT **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Downtowns wishing to institute or improve recycling are eligible for funds to purchase recycling equipment, provide technical assistance to businesses and residents, and develop educational materials.
Contact: Peggy Harlow 617-292-5861
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: MUNICIPAL RECYCLING INCENTIVE PROGRAM (MRIP) **Resource:** FUNDING
Entity: Department of Environmental Protection (DEP)
Description: Awards a per ton payment for primary recyclables collected through municipal programs. Municipalities and regional groups may apply; deadlines in December and May.
Contact: Brooke Nash (617) 292-5984 or Joseph Lambert (617) 574-6875
Address: 1 Winter Street, Boston, MA 02108
Web Site: www.state.ma.us/czm/grant99.htm

Program: ENVIRONMENTAL PROGRAM **Resource:** TA
Entity: Manufacturing Extension Partnership
Description: Through a partnership with EPA and MMP, helps small manufacturers become environmentally competitive and adopt cleaner manufacturing processes. Includes training and technology and information resource centers. The 1-800 number will automatically connect you to your regional center.
Contact: 800-637-4634
Address: CBWL, The Schrafft Center, 529 Main Street, Boston, MA 02129
Web Site: es.epa.gov/oeca/fedfac/initiati/nistmep4.html

Program: OUTDOOR CLASSROOM PROGRAM **Resource:** FUNDING
Entity: Executive Office of Environmental Affairs
Description: Proposed activities should meet one or more of the following goals while promoting watershed and environmental education in the classroom: restoration of sites, research, environmental improvements, recreational improvements. Maximum amount available is $1,500.
Contact: Melissa Griffiths (617) 626-1114
Address: 251 Causeway St, Suite 900, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/czm/grant99.htm

Program: AGRICULTURE PRESERVATION RESTRICTION (APR) PROGRAM
Resource: FUNDING
Entity: Department of Food and Agriculture (DFA)
Description: The state offers to pay farmers the difference between the "fair market value" and the "agricultural value" of their farmland in exchange for a permanent deed restriction which precludes any use of the property that will have a negative impact on its agricultural viability. Farmers who own farms five acres or larger are eligible.
Contact: Carol Szocik (508) 792-7712
Address: 251 Causeway St, Suite 500, Boston, MA 02114-2136 (as of 6/20)
Web Site: www.state.ma.us/czm/grant99.htm

Program: FARM VIABILITY PROGRAM **Resource:** FUNDING
Entity: Department of Food and Agriculture
Description: Financial agreements are made with participating farms upon the completion of Farm Viability Plans which may include either the purchase of an agricultural covenant by the state for a term of 5 or 10 years, or payment for the implementation of the developed plan. Farmers who own farms five acres or larger are eligible.
Contact: Kent Lagee (413) 529-0873
Address: 251 Causeway St, Suite 500, Boston, MA 02114-2136 (as of 6/20)
Web Site: www.state.ma.us/czm/grant99.htm

Program: AGRO ENVIRONMENTAL TECHNOLOGY GRANT PROGRAM **Resource:** FUNDING
Entity: Department of Food and Agriculture
Description: Applied research, demonstration projects and feasibility analysis that involve new or alternative production, processing, distribution or market access technologies, practices or organizational arrangements. Public or private agencies or organizations, business and industry, educational institutions and local governments are eligible. Maximum grant is $50,000; minimum match is 1:1.
Contact: Craig Richov (508) 792-7711
Address: 251 Causeway St, Suite 500, Boston, MA 02114-2136 (as of 6/20)
Web Site: www.state.ma.us/czm/grant99.htm

Historic Preservation

Program: HERITAGE PROPERTY INVESTORS **Resource:** FUNDING
Entity: National Trust for Historic Preservation
Description: Provides developers of historic rehab tax credit projects and historic low-income housing tax credit projects with access to corporate equity investors. Also provides access to construction and permanent lending sources, and provides technical assistance with preservation tax credit applications.
Contact: Claudia Wu 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: HERITAGE TREE GRANTS **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Reimburses costs associated with care (fertilization, pruning, fencing, preservation, etc.) of large or historic trees on public land (an exception for private property has been made if the property is an identified historic site or is accessible to the public). Maximum award is $5,000 and must be matched.
Contact: Edith Makra 617-626-1466
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)

Web Site: www.state.ma.us/dem/grants.htm

Program: HISTORIC LANDSCAPE PRESERVATION GRANT **Resource:** FUNDING
Entity: Department of Environmental Management (DEM)
Description: Supports the preservation and restoration of historic landscapes listed or, in certain instances, eligible for listing on the State or National Register of Historic Places.
Contact: Katy Lacy 617-626-1379
Address: 251 Causeway St, Suite 700, Boston, MA 02114-2136 (as of 6/26)
Web Site: www.state.ma.us/dem/programs/histland/overview.htm

Program: HISTORIC PRESERVATION TAX INCENTIVE **Resource:** TA
Entity: Massachusetts Historical Commission
Description: Provides a 20% federal income tax credit for the substantial rehabilitation of income-producing properties listed in or eligible for listing in the National Register of Historic Places. All rehabilitation work must meet the Secretary of the Interior's Standards for Rehabilitation. A 10% credit exists for the rehabilitation of non-historic buildings.
Contact: Gary Hammer 617-727-8470
Address: 220 Morrissey Boulevard, Boston, MA 02125
Web Site: www2.cr.nps.gov/tps/tax/tax_t.htm

Program: HISTORIC PRESERVATION/COMMUNITY REVITALIZATION **Resource:** FUNDING/TA
Entity: Historic Massachusetts
Description: Provides services through its educational and technical assistance programs, "Action Teams," which can assess specific preservation development problems or issues, and community forums on various topics related to historic preservation. Also has a small loan program that offers gap financing for preservation related real estate development projects. Loan assistance focuses on regions and communities established as priorities by HMI.
Contact: Marilyn Fenollosa, Community Preservation Program Manager 617-723-3383
Address: 45 School Street, Boston, MA 02108
Web Site: www.historicmass.org

Program: INNER CITY VENTURES FUND **Resource:** FUNDING
Entity: National Trust for Historic Preservation
Description: Provides low-interest loans on flexible terms for projects that reuse historic buildings for affordable housing, community facilities, retail, and commercial space in low and mixed-income neighborhoods. Projects must involve properties that are listed or eligible for listing in the National Register of Historic Places or are designated at the local or state level.
Contact: Elaine Finbury 671-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: JOHANNA FAVROT FUND **Resource:** FUNDING
Entity: National Trust for Historic Preservation
Description: Provides grants ranging from $2,500 to $25,000 to non-profit organizations, public agencies, for-profit businesses, and individuals for projects that contribute to the preservation or recapture of an authentic sense of place. Funds may be used for professional services in areas of architecture, planning, archaeology, media relations; sponsoring preservation conferences and workshops; and implementing innovative preservation education programs.
Contact: Elaine Finbury 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: MARITIME HERITAGE GRANTS **Resource:** FUNDING
Entity: National Park Service
Description: Awards of $2,500 to 50,000 are available for maritime history and the preservation of maritime properties.
Contact: Hallie Brooker 202-343-8170

Address: National Maritime Initiative (2280), 1849 C St NW, Washington, DC 20240
Web Site: aspe.os.dhhs.gov/cfda/p15925.htm

Program: MASSACHUSETTS PRESERVATION PROJECTS FUND **Resource:** FUNDING
Entity: Massachusetts Historical Commission
Description: Provides funding for the acquisition, preservation, and rehabilitation of historic properties, landscapes and sites. Eligible properties must be listed in or eligible for listing in the State Register of Historic Places and be in municipal or private non-profit ownership. Predevelopment projects such as feasibility studies, plans and specifications, and historic structures reports are also eligible activities. This is a 50% matching grant program.
Contact: Elsa Fitzgerald 617-727-8470
Address: 220 Morrissey Boulevard, Boston, MA 02125
Web Site: www.state.ma.us/sec/mhc/mhchpp/mhcgrd/grdhpp.htm

Program: NATIONAL PRESERVATION LOAN FUND **Resource:** FUNDING
Entity: National Trust for Historic Preservation
Description: Provides below market rate loans up to $150,000 to assist non-profit organizations and public agencies to preserve properties listed in or eligible for the National Register of Historic Places. Funds may be used for the creation or expansion of local preservation revolving loan funds, site acquisition, and rehabilitation work. Specific funding priorities are established yearly.
Contact: Elaine Finbury 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: PRESERVATION OF RELIGIOUS BUILDINGS 1 **Resource:** TA
Entity: Inspired Partnerships
Description: Provides energy audits, on-site inspections, workshops and training programs, publications ranging from roofing to sharing space with community groups, phone referrals, and access to its resource library; represents congregations in managing small-scale construction jobs.
Contact: 312-294-0077
Address: 53 W. Jackson, #852, Chicago, IL 60604
Web Site:

Program: PRESERVATION OF RELIGIOUS BUILDINGS 2 **Resource:** TA
Entity: Partners for Sacred Places
Description: Provides a clearinghouse of information and publications on restoring and maintaining religious buildings and other related topics.
Contact: 215-546-1288
Address: 1616 Walnut Street, Suite 2310, Philadelphia, PA 19103
Web Site: www.sacredplaces.org/index.htm

Program: PRESERVATION PLANNING **Resource:** TA
Entity: Massachusetts Historical Commission
Description: Provides technical assistance on a wide range of topics related to historic preservation. Areas of interest to downtowns include: historic resource inventories, nominations to the National Register of Historic Places, development of preservation plans, local historic districts, and creation of design guidelines.
Contact: Christopher Skelly 617-727-8470
Address: 220 Morrissey Boulevard, Boston, MA 02125
Web Site: www.state.ma.us/sec/mhc/mhchpp/

Program: RAILROAD STATION REVITALIZATION **Resource:** FUNDING/TA
Entity: The Great American Station Foundation
Description: Promotes community economic development by preserving railroad stations and transforming them into improved centers of transportation and commerce. Provides technical assistance in areas of planning, preservation, design, financing, retail, transportation, etc. Also provides grants and loans for projects that will enhance transportation and stimulate community economic development. Only active rail stations are eligible for assistance.

Contact: Janice Varela 505-426-8055
Address: 615 E. Lincoln Ave. Las Vegas, NM 87701
Web Site: www.stationfoundation.org/

Program: PRESERVATION SERVICES FUND **Resource:** FUNDING
Entity: National Trust for Historic Preservation
Description: Provides matching grants ranging from $500 to $5000 to non-profit organizations, universities, and public agencies to initiate preservation projects. Funds may be used to support consultants with expertise in areas of architecture, law, planning, economic development, and graphic design; development of preservation related conferences, and curriculum development in preservation targeted at selected audiences.
Contact: Elaine Finbury 617-523-0885
Address: 7 Faneuil Hall Market Place, 4th Floor, Boston, MA 02109
Web Site: www.nthp.org/main/frontline/departments/financial.htm

Program: SAVE AMERICA'S TREASURES **Resource:** FUNDING
Entity: National Endowment for the Arts
Description: Funds conservation or preservation work on nationally significant objects, including historic structures, such as buildings, sites, or districts. Requires a 1:1 match. Projects must have a clear public benefit, and structures must be threatened or have an urgent preservation need. "Nationally significant" is defined by the program. Funding is not guaranteed beyond FY2000.
Contact: Michael McLaughlin 202-682-5489
Address: 1100 Pennsylvania Ave. NW, Washington, DC 20506
Web Site: arts.endow.gov

Program: SAVE OUTDOOR SCULPTURE! 2000 **Resource:** FUNDING/TA
Entity: National Endowment for the Arts
Description: Through July 4, 2000, local governments and nonprofit organizations can submit applications for awards to professionally conserve public sculptures. Experts from the fields of art, history and conservation will review these applications at appointed deadlines and award conservation treatment grants on a matching basis. Criteria for awards include: artistic and historic significance; urgency of need; plan for maintenance, and credentials of conservation professionals. One award per state will be issued.
Contact: 1-888-767-7285
Address: 1100 Pennsylvania Ave. NW, Washington, DC 20506
Web Site: arts.endow.gov

Program: SURVEY AND PLANNING GRANTS **Resource:** FUNDING
Entity: Massachusetts Historical Commission
Description: Provides matching grants for preservation planning projects. Eligible activities include: historic resource surveys, nominations to the National Register, and comprehensive historic preservation plans.
Contact: Elsa Fitzgerald 617-727-8470
Address: 220 Morrissey Boulevard, Boston, MA 02125
Web Site: www.state.ma.us/sec/mhc/mhchpp/mhcgrd/grdhpp.htm

Economic Development

Program: ECONOMIC DEVELOPMENT TECHNICAL ADVISORY SERVICE
Resource: TA
Entity: Council for Urban Economic Development
Description: CUED's Technical Advisory Service provides assistance to communities in a wide range of economic development areas, including: real estate redevelopment, business attraction and retention, strategic planning, brownfields remediation, and technology transfer. For a fee, CUED staff will assemble a team of experts to perform a site visit and assess a community's problems, needs, and opportunities.
Contact: Ed Gilliland 202-223-4735
Address: 1730 K Street NW, Suite 700, Washington, DC 20006
Web Site: www.cued.org/technical

Program: JOHN W. MCCORMACK INSTITUTE OF PUBLIC AFFAIRS **Resource:** TA
Entity: University of Massachusetts at Boston
Description: Provides forums, conferences, lectures, etc. on a variety of topics, including urban affairs and economics.
Contact: Urban Affairs 617-287-5550
Address: 100 Morrissey Blvd, Dorchester, MA 02125
Web Site:

Program: MASSACHUSETTS CERTIFIED DEVELOPMENT CORPORATION
Resource: FUNDING
Entity: Massachusetts Business Development Corporation
Description: Provides low-cost, second mortgage financing for smaller businesses for acquiring real estate, expanding facilities, or purchasing machinery and equipment. Source of funds is the Federal SBA 504 loan program.
Contact: Peter Hollingworth 617-350-8877
Address: 50 Milk St, Boston, MA 02109
Web Site:

Program: READY RESOURCE FUND (RRF) **Resource:** FUNDING
Entity: Department of Housing & Community Development (DHCD)
Description: Provides funds for economic development, defined broadly. Program is part of the Community Development Block Grant program and must satisfy a national objective. Communities must have a long-term downtown plan and an existing downtown organization with at least one year of active effort. Applications are accepted on a rolling basis.
Contact: Mark Nardone 617-727-7001 x 418
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: REAL ESTATE DEVELOPMENT LOANS/GUARANTEES **Resource:** FUNDING
Entity: Massachusetts Development Finance Agency
Description: Projects involving redevelopment of blighted or surplus property are eligible for permanent first position financing. Multi-tenant commercial, industrial, retail, and mixed-use projects qualify. Loans are up to $3 million with a maximum term of 10 years; guarantees are up to $500,000.
Contact: West: Tim Sheehan 413-731-8848; Central: Linda Burke 978-772-6340; Northeast & Greater Boston: Sue Dengenis 617-451-2477; Southeast: Craig King 617-451-2477
Address: 75 Federal St, Boston, MA 02110
Web Site: www.state.ma.us/mdfa/direct.htm

Program: BROWNFIELDS ECONOMIC REDEVELOPMENT INITIATIVE **Resource:** FUNDING
Entity: Environmental Protection Agency (EPA)
Description: Provides $200,000 over 2 years for a project involving site assessment, site identification, or remediation planning for brownfields. Activities can include administration, outreach to stakeholders, and field work.
Contact: John Podgurski 617-573-9681
Address: JFK Federal Building, Boston, MA 02203
Web Site: www.epa.gov/swerosps/bf/html-doc/region01.htm

Program: COMMUNITY ECONOMIC DEVELOPMENT FUNDS **Resource:** FUNDING
Entity: U.S. Dept. of Health & Human Services
Description: Offers flexible funding for community development targeting low income populations, including planning.
Contact: Thornell Page 202-401-5333
Address: DHHS/ACF, 370 L'Enfant Promenade, Washington, DC 20447
Web Site: www.acf.dhhs.gov/programs/ocs/#PA

Program: DEPARTMENT OF LANDSCAPE ARCHITECTURE/PLANNING **Resource:** TA
Entity: University of Massachusetts at Amherst
Description: An outreach program that provides assistance to communities, particularly through graduate studios in areas of landscape architecture, planning, urban design, and economic development. Participating programs include: Landscape Architecture, Regional Planning, the Center for Economic Development, the Center for Rural Massachusetts, and the Urban Places Project.
Contact: Dale Morrow 413-545-2255
Address: 109 Hills North, Amherst, MA 01003
Web Site:

Program: CONTRACTOR WORKING CAPITAL LOAN FUND (CWCL) **Resource:** FUNDING
Entity: Community Development Finance Corporation
Description: Provides loans and TA to small minority- and women-owned firms contracting with MHFA's housing developments.
Contact: Joy Whitlow or Jack Hubbard 617-482-9141
Address: 10 Post Office Square, Suite 1090, Boston, MA 02109
Web Site:

Program: INTERMEDIARY RELENDING PROGRAM LOANS (IRP) **Resource:** FUNDING
Entity: USDA Rural Development
Description: Loans are made to finance business facilities and community development projects not within the outer boundary of any city having a population of 25,000 or more. Makes loans through the Rural Business Cooperative Service to intermediaries providing loans to ultimate recipients for business facilities and community development in rural areas. The interest rate on the loan to the intermediary is 1% with a term of up to 30 years. Eligible applicants may be public bodies or not-for-profit corporations and must have a record of successfully assisting rural businesses, including experience in making and servicing commercial loans.
Contact: Daniel R. Beaudette 413-253-4318; USDA Rural Development 413-253-4300
Address: 451 West St, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rbs/busp/irp.htm

Program: DEBT AND EQUITY FINANCING PROGRAM **Resource:** FUNDING
Entity: Massachusetts Business Development Corporation
Description: Provides subordinated and equity investing for real estate projects, leveraged buyouts, working capital, and equipment purchases.
Contact: Peter Hollingworth 617-350-8877
Address: 50 Milk St, Boston, MA 02109
Web Site:

Program: COMMONWEALTH ENTERPRISE FUND **Resource:** FUNDING/TA
Entity: Community Development Finance Corporation
Description: Provides equity funds, medium-term loans, and management assistance to technology and manufacturing companies. Will consider retail and service companies on a highly selective basis.
Contact: Charles Broming 617-482-9141
Address: 10 Post Office Sq, Suite 1090, Boston, MA 02109
Web Site:

Program: BUSINESS FINANCING **Resource:** FUNDING
Entity: Massachusetts Office of Business Development
Description: Business Finance Specialists at MOBD provide information on local, state, and federal financing sources. Programs include financing for plant and equipment, working capital, and venture capital.
Contact: MOBD 617-727-3206
Address: One Ashburton Place, Room 2101, Boston, MA 02108
Web Site: www.state.ma.us/mobd/finance2.htm

Program: BUSINESS AND INDUSTRY GUARANTEED LOANS (B&I) **Resource:** TA
Entity: USDA Rural Development
Description: Loan guarantees are made to improve, develop, or finance business, industry, and employment and to improve the economic and environmental climate in rural communities including pollution abatement and control. Bolsters the existing private credit structure with guarantees on quality loans which will provide lasting community benefits. Available only to businesses located in areas outside the boundary of a city of 50,000 or more and its immediately adjacent urbanized area. The guarantee funds may be used for real estate purchase or improvement, equipment, or working capital.
Contact: Daniel R. Beaudette 413-253-4318; USDA Rural Development 413-253-4300
Address: 451 West St, Amherst, MA 01002
Web Site: www.rurdev.usda.gov/rbs/busp/b&i_dir.htm

Program: MASSBUSINESS COMMUNITY INVESTMENT GROUP **Resource:** FUNDING
Entity: Massachusetts Business Development Corporation
Description: Provides direct funding to minority, women and disadvantaged businesses, non-profits, and other organizations. Loan requests will be considered for up to $1,000,000 for working capital, acquisition of assets, and restructuring of debt.
Contact: Stacy Townsend 617-350-8877
Address: 50 Milk St, Boston, MA 02109
Web Site:

Program: RISK CAPITAL **Resource:** FUNDING
Entity: Massachusetts Capital Resource Company
Description: Provides unsecured loans to businesses that are unable to obtain commercial financing. Real estate developers, retailers, construction contractors, public utilities, and financial intermediaries are not eligible. Types of loans include long term debt, mezzanine capital, venture capital, and leverage buyouts.
Contact: Risk Capital Program 617-536-3900
Address: 420 Boylston St, Boston, MA 02116
Web Site:

Program: SMALL BUSINESS ASSISTANCE **Resource:** TA
Entity: Massachusetts Office of Business Development
Description: MOBD's Small Business Development Centers provide one-to-one counseling and workshops to prospective and existing small businesses. Counseling services include: business and financial plan development, domestic and international marketing analysis, cash flow management, and human resource issues. Specific training programs are offered for a fee. Assistance is also provided in areas of financing, entrepreneurial training, and securing state government contracts.
Contact: Camille Passatempo 617-727-3206
Address: One Ashburton Place, Room 2101, Boston, MA 02108
Web Site: www.state.ma.us/mobd/small2.htm

Program: THE CAPITAL ACCESS PROGRAM **Resource:** FUNDING
Entity: Massachusetts Business Development Corporation
Description: Provides banks with a "cash collateral" guarantee. The program encourages banks to make loans to small businesses and is available to Massachusetts companies with annual sales less than $5 million that have borrowing needs up to $500,000. Start up companies, retailers, manufacturers, and service businesses are among those eligible.
Contact: John McKernan 617-350-8877
Address: 50 Milk St, Boston, MA 02109
Web Site:

Program: URBAN INITIATIVE FUND **Resource:** FUNDING
Entity: Community Development Finance Corporation
Description: Businesses which are 51% minority owned with sales less than $500,000 are eligible for loans for working capital, equipment, leasehold improvements, and start-ups. Loans and grants are also made to non-profits.

Businesses must be in an urban minority area. Massachusetts Office of Business Development also offers a similar program.
Contact: Margaret Summer 617-482-9141, MOBD 1-800-5-CAPITAL
Address: 10 Post Office Sq, Suite 1090, Boston, MA 02109
Web Site:

Program: VARIOUS SMALL BUSINESS **Resource:** FUNDING
Entity: Small Business Administration
Description: Provide numerous types of assistance to small businesses including acquisition of real estate, management, expansion of facilities, and purchase of equipment.
Contact: 617-565-8415
Address: 10 Causeway St, Room 265, Boston, MA 02222-1093
Web Site: www.sba.gov/regions/states/ma

Program: VENTURE CAPITAL FUND **Resource:** FUNDING
Entity: Community Development Finance Corporation
Description: Provides $100,000 - 300,000 in debt or equity financing to businesses with at least 15 employees in low-income communities with a Community Development Corp. Focused on job creation or retention.
Contact: Charles Broming 617-482-9141
Address: 10 Post Office Square, Suite 1090, Boston, MA 02109
Web Site:

Program: WHOLESALE & ALTERNATIVE MARKETS PROGRAM **Resource:** FUNDING/TA
Entity: U.S. Department of Agriculture
Description: Promotes regional economic development and improves market access for the small and medium sized farmer. Program activities include planning and design of facilities, including Farmers' Markets, in cooperation with government, farmers and segments of the U.S. food industry.
Contact: Arthur F. Burns 202-720-8317
Address: Agricultural Marketing Service, USDA, 1400 Independence Ave SW, Washington, DC 20090
Web Site: www.ams.usda.gov/tmd/markets/index.htm

Program: THE MASSACHUSETTS COMMUNITY CAPITAL FUND **Resource:** FUNDING
Entity: Department of Housing & Development (DHCD)
Description: Offers flexible debt financing to private businesses that create/retain jobs for low- and moderate-income residents. Fills financing gaps in projects that cannot move forward without federal funds. Municipalities with population under 50,000 may apply on behalf of a local business. Grants range from $100,000 to $490,000; a maximum of 33% of the project cost can be funded.
Contact: Division of Municipal Development (617) 727-7001
Address: One Congress Street, 10th Floor, Boston, MA 02114
Web Site: http://www.state.ma.us/dhcd/

Transportation

Program: TRANSPORTATION ENHANCEMENT PROGRAM **Resource:** FUNDING
Entity: EOTC through Regional Planning Agencies
Description: As part of the Transportation Equity Act for the 21st Century (TEA-21), provides funds for transportation enhancement activities, including a number of downtown revitalization related goals: historic preservation; rehabilitation and operation of historic transportation buildings; provision of facilities for pedestrians and bicycles; landscaping and other scenic beautification; and preservation of abandoned railway corridors, including conversion of use for pedestrians and bicycles. Regional Planning Agencies (RPAs) review eligibility of projects and set priority recommendations for the state. RPAs should be contacted first for information.
Contact: Regional Planning Agency for your region; Shawn Holland, EOTC 617-973-7312
Address: EOTC: 10 Park Plaza, Boston, MA 02166
Web Site:

Program: OFF-STREET PARKING **Resource:** FUNDING
Entity: Executive Office of Administration & Finance
Description: Provides grants for up to 75% of costs for off-street parking facilities. Eligibility is limited to commercial area revitalization districts (CARDs) or areas in which the facility would increase use of public transportation and car pooling, as judged by EOTC.
Contact: Constantine Constantinides 617-727-2040 x 651
Address: Room 373, State House, Boston MA 02133
Web Site: www.state.ma.us/eoaf

Program: MOBILITY ASSISTANCE PROGRAM **Resource:** FUNDING
Entity: Executive Office of Transp. and Construction (EOTC)
Description: Assists with providing transportation for the elderly and persons with disabilities where public transportation is unavailable or insufficient. Grants pay for up to 80% of base costs of equipment such as buses and hardware.
Contact: Joanne Champa 617-973-7062
Address: 10 Park Plaza, Room 3170, Boston, MA 02116-3969
Web Site:

Program: PUBLIC WORKS ECONOMIC DEVELOPMENT (PWED) **Resource:** FUNDING
Entity: Executive Office of Transp. and Construction (EOTC)
Description: Funds the design, construction, reconstruction of existing and/or newly located public access roads, streets, bridges, curbing, sidewalks, lighting systems, traffic control and service facilities, drainage systems and culverts associated with municipal economic development opportunities.
Contact: David Abdoo 617-973-8257
Address: 10 Park Plaza, Boston, MA 02166
Web Site:

Program: DOWNTOWN PUBLICATIONS 2 **Resource:** TA
Entity: Downtown Research & Development Center
Description: Publishes "Downtown Parking Made Easy"; publications on other topics, such as safety, marketing, and economic development, are also available.
Contact: Jeff Byles 212-228-0246 x 116
Address: 215 Park Ave., Suite 1301, New York, NY 10003
Web Site: www.alexcommgrp.com/drdc/drdchome.html

Program: MA PEDESTRIAN TRANSPORTATION PLAN **Resource:** TA
Entity: Massachusetts Highway Department
Description: Report chronicling why people walk, the importance of walking in communities, and how to plan for pedestrians. Also provides a list of funding resources.
Contact: Wallace, Floyd, Associates Inc. 617-350-7400
Address: 273 Summer Street, Boston, MA 02210
Web Site: www.wallacefloyd.com

Program: TEA21—TRANSPORTATION ENHANCEMENT FUNDS **Resource:** FUNDING
Entity: Massachusetts Highway Department
Description: Funds for environmental remediation of transportation impacts; transportation improvements including pedestrian and bicycle pathways. Municipalities may apply through regional planning agencies.
Contact: Linda Walsh (617) 973-8052
Address:
Web Site:

Program: PEDESTRIAN & BICYCLE VARIOUS **Resource:** TA
Entity: Federal Highway Administration
Description: Offers publications on a variety of topics, including: design, safety, funding, education, implementation, and planning.

Contact: National Bicycle and Pedestrian Clearinghouse 800-760-NBPC
Address: 1506 21st St NW, Suite 210, Washington, DC 20036
Web Site: www.ota.fhwa.dot.gov/walk/resource/psrdm129.htm

Program: PEDESTRIAN VARIOUS **Resource:** TA
Entity: Walkable Communities, Inc.
Description: Offers training workshops, videos, and other resources on planning for pedestrians, traffic calming, pedestrian safety, and other issues.
Contact: Dan Burden 904-454-3004
Address: 320 S. Main Street, High Springs, FL 32643
Web Site:

Cultural Activities

Program: A.C. RATSHESHKY FOUNDATION **Resource:** FUNDING
Entity: A.C. Ratsheshky Foundation
Description: Provides grant assistance in areas including the arts and culture. Grants are generally limited to Boston and contiguous communities.
Contact: Cecily O. Morse 617-426-7172
Address: c/o GMA, 230 Congress St, Boston, MA 02110
Web Site:

Program: AT&T FOUNDATION **Resource:** FUNDING
Entity: AT&T
Description: Provides grant assistance for projects including areas of art and culture and civic and community service. Priority is given to communities and regions with large concentrations of AT&T employees.
Contact: Bob Oliver 212-387-4868
Address: 32 Avenue of the Americas, Suite 2400, New York, NY 10013
Web Site: www.att.com/foundation/

Program: BELL ATLANTIC FOUNDATION **Resource:** FUNDING
Entity: Bell Atlantic
Description: Provides grant assistance in areas including arts and culture and neighborhoods and communities. Funded projects have included crime prevention, and increasing neighborhood access to the arts. Call the 800 number to find out who your regional contact is.
Contact: 1-800-360-7955
Address: 1095 Avenue of the Americas, Room 3200, New York, NY 10036
Web Site: www.bellatlanticfoundation.com/bamain.htm

Program: CULTURAL TOURISM SEMINARS **Resource:** TA
Entity: MA Office of Travel and Tourism (MOTT)
Description: In conjunction with historic and cultural organizations, offers a series of annual seminars on a variety of marketing topics specifically tailored for cultural institutions such as museums, historic attractions, local performing arts organizations, etc. A nominal fee is charged for seminar registration.
Contact: Mary Hayes 617-973-8500
Address: 10 Park Plaza, Suite 4510, Boston, MA 02116
Web Site:

Program: FULLER FOUNDATION **Resource:** FUNDING
Entity: Fuller Foundation
Description: Provides grant assistance for projects including the arts. Funded projects have included art and performing arts festivals, and the creation of murals and sculpture. Geographic focus is limited to the Boston area.
Contact: P.K. Erickson
Address: PO Box 461, Rye Beach NH 03871
Web Site: www.agmconnect.org/fuller1.html

Program: MASSACHUSETTS CULTURAL FACILITIES PROJECT **Resource:** FUNDING/TA
Entity: Massachusetts Cultural Council
Description: Provides technical assistance, planning grants, and loans to non-profit cultural organizations (generally with revenues under $5 million annually) in MA to undertake facilities planning. Eligible projects include: consultation, training, marketing studies, loans for acquisition, renovation, equipment purchases, etc. Downtown projects might include: theater reuse, museum development, creation of performing arts centers, etc.
Contact: John Bos 617-727-8447
Address: 120 Boylston Street, Second Floor, Boston, MA 02116-4600
Web Site:

Program: TOURISM MARKETING/PROMOTION **Resource:** FUNDING/TA
Entity: Regional Tourist Councils (RTCs)
Description: With funding from MOTT, the 13 RTCs provide assistance to public and non-profit organizations in marketing attractions in their region as a travel destination. Specific programs vary by RTC.
Contact: Kat Creeden, MOTT 617-727-3201 x 218
Address: 10 Park Plaza, Suite 4510, Boston, MA 02116
Web Site:

Program: CULTURAL ECONOMIC DEVELOPMENT **Resource:** FUNDING
Entity: Massachusetts Cultural Council
Description: Provides seed funding to partnerships that use culture to create or enhance sustainable jobs, business enterprises, and other income-generating activity. Requires a 1:1 match.
Contact: Debora Keller 617-727-3668 x 269
Address: 120 Boylston St, Boston, MA 02116-4600
Web Site: www.massculturalcouncil.org/grants/for_organizations/cultural_econdev.html

Program: COMMUNITY FOUNDATION OF CAPE COD **Resource:** FUNDING
Entity: Community Foundation of Cape Cod
Description: Provides grant assistance for projects including areas of arts and the environment. Funded projects have included publications, arts festivals, and environmental studies. Eligible projects must serve the people of Barnstable County.
Contact: Sharon Leighty 800-947-2322
Address: PO Box 406, Yarmouthport, MA 02675
Web Site: www.capecodfoundation.com

Program: CROSSROADS COMMUNITY FOUNDATION **Resource:** FUNDING
Entity: Crossroads Community Foundation
Description: Provides grant assistance for projects including areas of: culture, environment, economic development, and capacity building. Funded projects have included assistance to local arts initiatives, historic preservation, environmental studies, non-profit agency strategic plans, and micro-loan programs. Limited to projects within 27 MetroWest communities.
Contact: Rebecca Donham 508-647-2260
Address: 20 Main St, Suite 301, Natick, MA 01760
Web Site: www.ccfdn.org/

Training and Technical Assistance

Communities and Community Officials

Program: ASSOCIATED GRANT MAKERS **Resource:** TA
Entity: Associated Grant Makers

Description: On a membership basis, provides TA on writing grant applications, effective governance, and finding grant sources to downtown or community non-profits. Non-members can use the library of grants located in downtown Boston.
Contact: Sally Peabody 617-426-2606
Address: 294 Washington Street, Suite 840, Boston, MA 02108
Web Site: www.agmconnect.org

Program: BOARD DEVELOPMENT & TRAINING **Resource:** TA
Entity: National Center for Nonprofit Boards
Description: NCNB offers technical assistance and training services in nonprofit board development, utilizing a national network of experts to help design and conduct programs covering a range of topics, including: board member responsibilities, developing a strong board, motivating a board in fund raising, building a strong board / staff partnership, managing conflicts of interest, and others.
Contact: 800-883-6262
Address: Suite 900, 1828 L Street NW, Washington, DC 20036-5104
Web Site: www.ncnb.org/

Program: MUNICIPAL INCENTIVE GRANTS (MIGS) **Resource:** FUNDING
Entity: Department of Housing & Community Development (DHCD)
Description: Assists local government officials in the planning, management, and operations of cities and towns, and the training of local officials. The program provides grants to pay for consultant assistance and, in some cases, hardware and software. MIGs can be used for goals & objectives/visioning studies, economic development strategies, and organizational studies, among others.
Contact: Don Martin 617-727-7001 x 404
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: PEER TO PEER **Resource:** TA
Entity: Department of Housing & Community Development (DHCD)
Description: Matches communities with an experienced peer from another community, RPA, or other organization in order to provide short term assistance on a specific topic. Examples include getting started with a downtown organization, outlining an economic development strategy, and conducting a visioning session. DHCD provides a grant to the community to pay a peer an hourly wage and travel expenses. Grants are capped at $850.
Contact: Fatima Gonzalez 617-727-7001 x 445
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: CHAPTER 79A RELOCATION **Resource:** TA
Entity: Department of Housing & Community Development (DHCD)
Description: Provides assistance and oversight to state and local agencies undertaking projects which result in the displacement of businesses or residents, such as real estate acquisition for a downtown parking lot.
Contact: Steve Mollica 617-727-7001 x 417
Address: One Congress St, 10th Floor, Boston, MA 02114
Web Site: www.state.ma.us/dhcd/

Program: DOWNTOWN PUBLICATIONS **Resource:** TA
Entity: International Downtown Association
Description: Provides publications for a fee on various topics: panhandling and homelessness, business development, organizational development. Also publishes a resource guide on how to fund downtown projects ($15 cost). Some consultancy services available.
Contact: Jill Fric 202-293-4505
Address: 910 17th St NW, Suite 210, Washington, DC 20006
Web Site: www.ida-downtown.org

Business

Program: MANUFACTURING PRODUCTIVITY **Resource:** TA
Entity: Massachusetts Manufacturing Extension Partnership
Description: Small to mid-size manufacturing companies are eligible for assistance in a variety of areas, including: productivity, quality control, ISO 9000, business planning, market development, regulatory compliance, and training. Services are provided through regional centers; general contact listed below.
Contact: Fred Ritzau 800-MEP-4MFG
Address: 10 Park Plaza, Ste 3720, Boston, MA 02116
Web Site: www.mmpmfg.org/

Program: LEADERSHIP TRAINING TAPES **Resource:** TA
Entity: Natural Resources Conservation Service
Description: 8 leadership development tapes are available for loan. Each tape is 2 hours and features national experts. Topics include: marketing, outdoing your competition, and sales.
Contact: Kathy Mokrzecky 413-253-4353
Address: 451 West Street, Amherst, MA 01002-2995
Web Site: www.ma.nrcs.usda.gov/

Program: MEP WORKFORCE INITIATIVE **Resource:** TA
Entity: NIST Manufacturing Extension Partnership
Description: Helps small to mid-size manufacturing companies improve competitiveness through training in human resources and technology. The 1-800 number will automatically connect you to your regional center.
Contact: 800-637-4634
Address: CBWL, The Schrafft Center, 529 Main Street, Boston, MA 02129
Web Site: www.mep.nist.gov/index.html

Program: MINORITY & WOMENS CONTRACTOR BOND SUPPORT **Resource:** FUNDING/TA
Entity: Community Development Finance Corporation
Description: Minority- or women-owned certified businesses are eligible for working capital loans, letters of credit, assistance in obtaining bonds, and management assistance.
Contact: Jack Hubbard 617-482-9141
Address: 10 Post Office Sq, Suite 1090, Boston, MA 02109
Web Site:

Program: MINORITY AND WOMEN BUSINESS ASSISTANCE **Resource:** TA
Entity: Massachusetts Office of Business Development
Description: Provides marketing, employment, and strategic development assistance to minority- and women-owned businesses. Also certifies companies in this category.
Contact: 617-727-8692
Address: 10 Park Plaza, Room 3740, Boston, MA 02116
Web Site: www.state.ma.us/somwba/home.htm

Program: COLLATERAL & TECHNICAL ASSISTANCE PROGRAM (CATA)
Resource: FUNDING/TA
Entity: Community Development Finance Corporation
Description: Provides loans and technical assistance to minority and women-owned firms contracting with MHFA HUD Demonstration/Disposition Program.
Contact: Jack Hubbard 617-482-9141
Address: 10 Post Office Sq, Suite 1090, Boston, MA 02109
Web Site:

Program: POLAROID FOUNDATION **Resource:** FUNDING
Entity: Polaroid Foundation

Description: Provides grant assistance to projects that help disadvantaged individuals gain measurable skills. Priority is given to projects in Boston, Cambridge, New Bedford, and Waltham.
Contact: Donna Eidson 781-386-9400
Address: 549 Technology Sq, Cambridge, MA 02139
Web Site: www.polaroid.com/polinfo/foundation/found2.htm

Crime Prevention

Program: POLICE TRAINING **Resource:** TA
Entity: Massachusetts Criminal Justice Training Council
Description: Develops and delivers training, sets and enforces training standards, and provides record keeping services regarding training to municipal police departments.
Contact: Marie Robertson (617) 727-7827 x 105
Address: 411 Waverly Oaks Road, Waltham, MA 02154
Web Site: www.state.ma.us/cjtc/

Program: VARIOUS TRAINING **Resource:** TA
Entity: Various
Description: Web based calendar of training opportunities for law enforcement, including community policing.
Contact:
Address:
Web Site: www.copsite.com/sctrain.html

Program: UNIVERSAL HIRING PROGRAM **Resource:** FUNDING
Entity: U.S. Dept. of Justice
Description: Provides grants for community policing programs to municipalities, or special area police agencies. Applicants must have a community policing plan in place.
Contact: U.S. DOJ Response Center 800-421-6770
Address: Office of Community Oriented Policing Services, 1100 Vermont Avenue NW, Washington, DC 20530
Web Site: www.usdoj.gov/cops/wuhp.htm

Program: COPS MORE **Resource:** FUNDING
Entity: U.S. Dept. of Justice
Description: COPS MORE provides funds to acquire new technologies and equipment, and to hire civilians for administrative tasks.
Contact: Office of Community Oriented Policing Services (202) 514-2058
Address: 1100 Vermont Avenue NW, Washington, DC 20530
Web Site: www.usdoj.gov/cops/gpa/grant_prog/more98/default.htm

Graduate Programs

Program: AMERICAN AND NEW ENGLAND STUDIES **Resource:** TA
Entity: Boston University
Description: Graduate Preservation Studies program conducts studios and other special projects, including development of historic preservation plans, adaptive reuse studies, feasibility studies, etc.
Contact: Richard Candee 617-353-2948
Address: 226 Bay State Rd, Boston, MA 02215
Web Site: www.bu.edu

Program: MASTER OF ARTS PROGRAM **Resource:** TA
Entity: Conway School of Landscape Design
Description: Provides professional quality studies for governmental and non-profit organizations in areas of landscape planning and design.
Contact: 413-369-4044
Address: Master of Arts Program, PO Box 179, Conway, MA 01341
Web Site: www.csld.edu/Method.html

Program: GRADUATE SCHOOL OF DESIGN **Resource:** TA
Entity: Harvard University
Description: Offers graduate design studios in urban planning and design.
Contact: Urban Planning & Design 617-495-9571
Address: 48 Quincy St, Room 312, Cambridge, MA 02138
Web Site: www.gsd.harvard.edu/

Program: URBAN STUDIES **Resource:** TA
Entity: Tufts University
Description: Provides interns and planning studies through the undergraduate programs in Urban Studies and Architectural Studies and through the graduate program in Urban and Environmental Policy.
Contact: Melvyn Colon 617-627-3165
Address: 97 Talbot Ave, Dept of Urban & Environmental Policy, Medford, MA 02155
Web Site:

Program: WPI PROJECTS PROGRAM **Resource:** TA
Entity: Worcester Polytechnic Institute
Description: Provides professional quality studies for private, governmental, and non-profit organizations in a variety of WPI disciplines including environmental engineering and planning.
Contact: Charles Kornik 508-831-5457
Address: Project & Registration Office, 100 Institute Rd, Worcester, MA 01609
Web Site:

Community Development Plans

(Executive Order 418)

As a follow-up to the buildout analysis, the Executive Office of Environmental Affairs (EOEA) has partnered with the Department of Housing and Community Development (DHCD), the Department of Economic Development (DED), and the Executive Office of Transportation and Construction (EOTC) to administer the Community Development Plan program pursuant to Executive Order 418.

In January 2000, Governor Cellucci signed Executive Order 418 to provide up to $30,000 worth of professional planning services and technical assistance to all 351 communities in the Commonwealth to draft a Community Development Plan. Communities are encouraged to pool their resources to develop interlocal (i.e. intercommunity) Community Development Plans. Community Development Plans are intended to be image-based maps for cities and towns to identify their future growth. These plans shall include four core elements:

- Location, type, and quantity of new housing units, including housing affordable to individuals and families across a broad range of income;
- Location, type, and quantity of open space to be protected including identification and prioritization of environmentally critical unprotected open space, land critical to sustaining surface and groundwater quality and quantity, and environmental resources;
- Location, type, and quantity of commercial and industrial economic development, and;
- Location and description of any improvements to transportation, e.g., bridge work, road widening, revised intersections, commuter rail stop, traffic calming.

In order to help communities complete these plans, EOEA, EOTC and DHCD are providing a total of $9 million over the next two years to be used by communities to purchase certain planning services. Each community will be given an opportunity to use up to $30,000 of planning services from an approved list of consultants that can provide specific expertise to communities concerning different elements of the plan. Consultant services will range from general planning facilitation services to hydrological experts to transportation consultants.

Growth requires that communities not isolate any one of these elements, but they balance all four core elements as they plan. These four core elements are critical to improving quality of life and preserving community character. Community Preservation encourages communities to make decisions and take actions that preserve the city or town's special character in each of these four core elements.

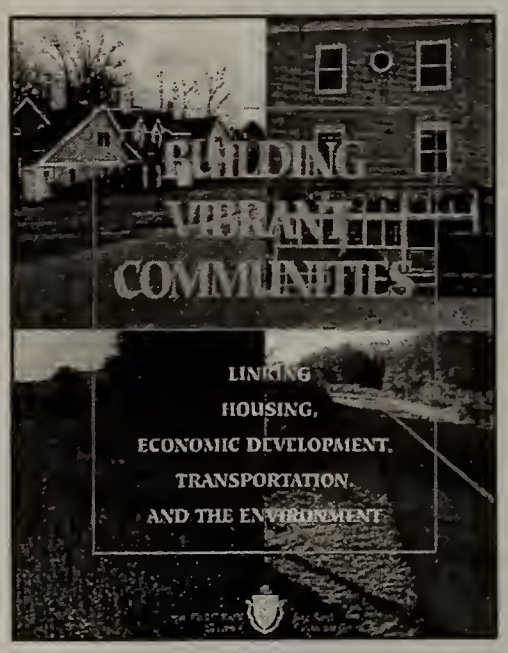
The open space and resource protection element requires that communities conduct a land suitability study to determine the best place for development and the best place for protection with water budget and water quality analysis. Identification of important land areas, especially those critical to water supply protection, as well as address future water concerns is a natural follow-up to the buildout maps and analyses. This work would help municipal decision-makers understand the ecological carrying capacity of the community and the availability of water resources to support alternative buildout scenarios. Such an analysis will assist communities in

comparing allowable densities and land uses with the natural features and limitations of the land to the greatest extent possible.

The identification of housing options is also important for communities, as they need to provide a variety of housing opportunities for a broad range of income levels. Community Preservation encourages communities to examine their community for adaptive reuse opportunities. Historic buildings such as schools and factories are a creative way to provide additional housing while preserving community character and preventing pressure on additional natural resources.

Helping communities identify their transportation needs and balancing them among the four core elements is also important to preserving community character. To avoid traffic congestion in a municipal downtown, results of traffic studies must be carefully balanced with the desire to preserve the special character of a downtown, a common issue raised by communities at the Summits.

Commercial and industrial infrastructure is also important for communities to consider as it provides an important tax base for communities. Siting commercial and industrial zoning away from aquifers or other areas critical to sustaining a community's water supply is important and can be achieved through the balance of information necessary in Community Development Plans.



In order to facilitate the completion of local or interlocal Community Development Plans, the CD Plan Interagency Working Group completed the guide, *Building Vibrant Communities: Linking Housing, Economic Development, Transportation, and the Environment.* It explains how the community undertakes the Community Development Plan process, who should be involved locally, the required elements of the plan, etc. The Guidebook has been tailored to each community and contains a section with community specific data and a copy of the community's buildout map and analysis. (The buildout map and analysis show maximum development possible in your community under current zoning.) Your community will receive its official Guidebook at the local presentation of the buildout map and analysis given by EOEA. At that time, information on how your community can access the up to $30,000 worth of technical assistance and planning services will also be provided.

All 351 communities are eligible to participate in the community development plan program. The only prerequisite is that EOEA has made a buildout presentation to the community. Buildout Presentations are being scheduled in every community across the state upon completion of the EOEA funded buildout analysis. Buildouts are on a staggered schedule and will be completed by June 30, 2001. The Community Development Plan process follows the staggered schedule with all Guidebooks presented to communities by June 30, 2001. In the meantime, the Guidebook, without the community-specific data, is on DHCD's website www.state.ma.us/dhcd/eo418/Oct2k/default.htm in PDF format. The EOEA, DED, and EOTC

will also have links on their websites to the guide. We encourage you to look at the Guidebook, especially if you are involved in a planning process, in order to become familiar with its contents prior to the formal presentation.

(Please Note: Communities which had their buildout analysis presentations prior to the publication of the Guidebook will receive their official Guidebooks and instructions for accessing the technical assistance and planning services by mail during the week of October 30.)

For information about the local buildout presentation schedule, please contact Jamie Hellen, Outreach Coordinator at 617-626-1054.

Housing Certification

In addition to providing planning assistance to communities, Executive Order 418 is also designed to encourage communities to provide additional housing across a broad range of incomes. Section 2 of Executive Order 418 gives priority when awarding state discretionary funds to communities that have addressed or are actively addressing the need to provide more housing. EOEA state grants included in this priority are: Self-Help, Urban Self Help, Clean Water Fund and the State Revolving Loan Fund. DHCD, DED and EOTC discretionary grants are also included. If "housing certified" by DHCD, communities will be eligible to receive extra points for these competitive grant programs. For additional information about the housing certification process, please contact Ann Whittaker, Senior Regional Planner & Project Leader, at 617 727-7001 x401.

Overview of Community Preservation Act

Estimated Annual Funding for Community Preservation Efforts with Municipal Implementation
(Figures are based on 3% surcharge of 2000 real property tax levy and do not include state matching funds.)

Barnstable	$1,843,070.85
Bourne	$587,288.70
Brewster	$450,801.27
Chatham	$536,322.00
Dennis	$586,604.55
Eastham	$288,729.45
Falmouth	$1,384,804.71
Harwich	$584,413.26
Mashpee	$617,138.88
Orleans	$332,072.55
Provincetown	$250,883.31
Sandwich	$691,224.81
Truro	$160,175.97
Wellfleet	$200,427.36
Yarmouth	$839,690.25
Total	$9,353,647.92

The Community Preservation Act (CPA) was passed by both the House of Representatives and Senate on September 11th, and signed into law by Governor Cellucci on September 14, 2000. The CPA allows communities to create a local Community Preservation Fund funded through a surcharge of up to 3% of the real estate tax levy on real property in the municipality for open space, historic preservation and low and moderate housing. The act also creates a significant state matching fund of more than $25 million annually, which will serve as an incentive to communities to take advantage of the provisions of this legislation. Now local municipalities must adopt the Act by ballot referendum.

Originally sponsored by Secretary Durand when he was in the Senate, the Community Preservation Act (CPA) is an innovative tool for communities to address important community needs. Once adopted locally, the act would require at least 10% of the monies raised to be distributed to each of three categories: historic preservation, open space protection and low and moderate income housing, allowing the community flexibility in distributing the majority of the money for any of the three categories as determined by the community. The act stipulates that a Community Preservation Committee composed of 5-9 members representing various boards in the community should recommend to the community's legislative body how to spend the Community Preservation funds.

The Community Preservation Act complements Community Development Planning created through Executive Order 418. Once adopted by communities, the CPA provides communities with funding to help implement part of their Community Development Plans.